



CITIZENS ADVISORY COMMITTEE (CAC) AGENDA

DATE: **Wednesday, February 4, 2026**

TIME: **1:30 p.m.**

PLACE: **301 Datura Street, West Palm Beach, FL 33401**

Members of the public can [join the meeting](#) in person or virtually. For assistance joining the virtual meeting, please call 561-725-0800 or e-mail info@PalmBeachMPO.org.

1. REGULAR ITEMS

- A. Call to Order, Roll Call, and Pledge of Allegiance
- B. Modifications to the Agenda
- C. MOTION TO APPROVE Minutes for December 3, 2025
- D. General Public Comments and Public Comments on Agenda Items

Members of the public are invited to offer general comments and/or comments or questions on specific agenda items as follows:

- A written document, comment and/or question may be submitted at [PalmBeachMPO.org/Comment-Form](#) at any time prior to the commencement of the relevant agenda item.
- A verbal comment may be provided by a virtual attendee using the raise hand feature in the Zoom platform.
- A verbal comment may be provided by an in-person attendee submitting a comment card available at the welcome table.

Public comments are limited to 3 minutes or less.

- E. Comments from the Chair and Member Comments
- F. CAC Liaison's Report

2. ACTION ITEMS

- A. MOTION TO RECOMMEND ADOPTION of the 2026 Safety Targets

Federal regulations require the MPO to adopt annual roadway safety targets. Since 2018, the MPO Board has adopted the State of Florida's targets of zero traffic-related fatalities and serious injuries. MPO staff recommends continuing to adopt the State's targets and will present the 2026 Safety Targets with a brief historical summary.

3. INFORMATION ITEMS

A. Draft Fiscal Year (FY) 2027-2028 Unified Planning Work Program (UPWP)

The FY 2027–2028 UPWP is the MPO’s two-year business plan and budget and serves as the application for federal planning funds. It outlines planned activities, deliverables, schedules, funding sources, and budgets.

B. Florida Bicycle Month

MPO staff will provide an update on Florida Bicycle Month activities in March, highlighting efforts to promote bicycling and encourage participation across the community. More information is available at www.BikePalmBeach.org

4. ADMINISTRATIVE ITEMS

A. Governing Board Summary Points – December 11, 2025

B. Public Involvement Activity Report (PIAR) – December 2025

C. FDOT Scheduling Report - January 2026

D. Next Meeting – March 4, 2026

E. Adjournment

NOTICE

In accordance with Section 286.0105, *F.S.* if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purposes, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge) should contact Carly Diglio at 561-725-0813 or CDiglio@PalmBeachMPO.org at least five (5) business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

Se solicita La participación del público, sin importar la raza, color, nacionalidad, edad, sexo, religión, incapacidad o estado familiar. Personas que requieran facilidades especiales bajo el Acta de Americanos con Discapacidad (Americans with Disabilities Act) o personas que requieren servicios de traducción (sin cargo alguno) deben contactar a Carly Diglio al teléfono 561-725-0813 o CDiglio@PalmBeachMPO.org por lo menos cinco días antes de la reunión. Si tiene problemas de audición, llamar al teléfono 711.

CHAIR

James Garvin

Nominated by the City of Palm Beach Gardens

VACANT

Nominated by the City of Belle Glade

Uyen Dang

Nominated by the City of Boca Raton

VACANT

Nominated by the City of Boca Raton

Lily-Charlotte Landstrom

Nominated by the City of Boynton Beach

Aquannette Tyson Thomas

Nominated by the City of Greenacres

Kate Layton

Nominated by the Town of Jupiter

VACANT

Nominated by the City of Lake Worth Beach

VACANT

Nominated by the Village of Palm Springs

Greg Fagan

Nominated by Palm Beach County – District 1

Paula Ryan

Nominated by Palm Beach County – District 2

VICE CHAIR

Albert Richwagen

Nominated by the City of Delray Beach

Sherryl Muriante

Nominated by Palm Beach County – District 3

Jim Knight

Nominated by Palm Beach County – District 4

Lauren Steif

Nominated by Palm Beach County – District 6

Tay Gaines

Nominated by Port of Palm Beach

Alexander Freeman

Nominated by the City of Riviera Beach

James Lafferty

Nominated by the Village of Royal Palm Beach

Vijay Mishra

Nominated by the Village of Wellington

Michael Cuevas

Nominated by the City of West Palm Beach

VACANT

Nominated by the City of West Palm Beach



**OFFICIAL MEETING MINUTES OF THE
CITIZEN'S ADVISORY COMMITTEE (CAC)**

Wednesday, December 3, 2025

301 Datura Street, West Palm Beach, FL 33401
Meetings were also conducted virtually via Zoom.

These minutes are a summary of the meeting events and may not reflect all the discussion that occurred. PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at PalmBeachMPO.org/CAC

1. REGULAR ITEMS

1.A. Call to Order, Roll Call and Pledge of Allegiance

CHAIR GARVIN called the meeting to order and provided an overview of the meeting procedures.

The Recording Secretary called the roll. A quorum was present in-person as shown in the table below.

| Member | Roll Call | Member | Roll Call | Member | Roll Call |
|--------------------------|-----------|------------------|-----------|--------------------------|-----------|
| Lily-Charlotte Landstrom | P | Lauren Steif | P | Albert Richwagen | P |
| Aquanette Tyson Thomas | A | Sherryl Muriente | P | Uyen Dang | A |
| Kate Layton | P | Vijay Mishra | P | Alexander Freeman | A |
| James Garvin | P | Michael Cuevas | A | Palm Springs-VACANT | - |
| Tay Gaines | A | Myron Uman | A | Boca Raton- VACANT | - |
| Paula Ryan | A | James Lafferty | P | Belle Glade – VACANT | - |
| Jim Knight | P | Greg Fagan | P | Lake Worth Beach- VACANT | - |

A = Absent P = Present

1.B. Modifications to the Agenda

There were no modifications to the agenda.

1.C. APPROVED Minutes for October 1, 2025

MOTION to approve minutes made by Jim Knight seconded by Albert Richwagen and carried unanimously 10-0 as depicted in the table below.

| Member | Vote | Member | Vote | Member | Vote |
|--------------------------|------|------------------|------|--------------------------|------|
| Lily-Charlotte Landstrom | Y | Lauren Steif | Y | Albert Richwagen | Y |
| Aquanette Tyson Thomas | A | Sherryl Muriente | Y | Uyen Dang | A |
| Kate Layton | Y | Vijay Mishra | Y | Alexander Freeman | A |
| James Garvin | Y | Michael Cuevas | A | Palm Springs-VACANT | - |
| Tay Gaines | A | Myron Uman | A | Boca Raton- VACANT | - |
| Paula Ryan | A | James Lafferty | Y | Belle Glade – VACANT | - |
| Jim Knight | Y | Greg Fagan | Y | Lake Worth Beach- VACANT | - |

Y = Yes, N = No, A = Absent, ABST = Abstain

1.D. General Public Comments and Public Comments on Agenda Items

There were no public comments.

1.E. Comments from the Chair and Member Comments

There were no Chair and member comments.

1.F. CAC Liaison's Report

MATTHEW MASA, MPO Senior Transportation Planner, reviewed key items from the Liaison's Report. The full report can be viewed at PalmBeachMPO.org/CAC.

There were no public comments on this item.

JAMES GARVIN noted that the Palm Beach Gardens event was a success and thanked the MPO team.

2. ACTION ITEMS

2.A. MOTION TO ELECT OFFICERS for the 2026 Calendar Year

JAMES GARVIN stated his willingness to continue serving as Chair and nominated himself.

ALBERT RICHWAGEN stated his willingness to continue serving as Vice-Chair.

JAMES GARVIN nominated Albert Richwagen as Vice-Chair.

There were no other nominations.

MOTION to approve nominations made by Jim Knight seconded by Greg Fagan and carried unanimously 10-0 as depicted in the table below.

| Member | Vote | Member | Vote | Member | Vote |
|--------------------------|------|------------------|------|--------------------------|------|
| Lily-Charlotte Landstrom | Y | Lauren Steif | Y | Albert Richwagen | Y |
| Aquanette Tyson Thomas | A | Sherryl Muriente | Y | Uyen Dang | A |
| Kate Layton | Y | Vijay Mishra | Y | Alexander Freeman | A |
| James Garvin | Y | Michael Cuevas | A | Palm Springs-VACANT | - |
| Tay Gaines | A | Myron Uman | A | Boca Raton- VACANT | - |
| Paula Ryan | A | James Lafferty | Y | Belle Glade – VACANT | - |
| Jim Knight | Y | Greg Fagan | Y | Lake Worth Beach- VACANT | - |

Y = Yes, N = No, A = Absent, ABST = Abstain

2.B. MOTION TO RECOMMEND ADOPTION of Amendment #2 to the FY 2026-2030 Transportation Improvement Program (TIP)

VIJAY MISHRA asked whether the funding change applied to all projects or only to the PD&E construction project.

JAMES GARVIN reported that he completed an agenda review with Matthew Masa, who also assisted him with the TIP tool.

MOTION to approve adoption made by Albert Richwagen seconded by Vijay Mishra and carried unanimously 10-0 as depicted in the table below.

| Member | Vote | Member | Vote | Member | Vote |
|--------------------------|------|------------------|------|--------------------------|------|
| Lily-Charlotte Landstrom | Y | Lauren Steif | Y | Albert Richwagen | Y |
| Aquanette Tyson Thomas | A | Sherryl Muriente | Y | Uyen Dang | A |
| Kate Layton | Y | Vijay Mishra | Y | Alexander Freeman | A |
| James Garvin | Y | Michael Cuevas | A | Palm Springs-VACANT | - |
| Tay Gaines | A | Myron Uman | A | Boca Raton- VACANT | - |
| Paula Ryan | A | James Lafferty | Y | Belle Glade – VACANT | - |
| Jim Knight | Y | Greg Fagan | Y | Lake Worth Beach- VACANT | - |

Y = Yes, N = No, A = Absent, ABST = Abstain

3. INFORMATION ITEMS

3.A. Freight Planning Overview

Justin Stroh, FDOT District 4 Freight Coordinator, provided a presentation on this item.

There were no public comments on this item.

ALBERT RICHWAGEN noted that a request to build a truck stop along Atlantic Ave and in Lantana; both were denied.

KATE LAYTON inquired about the current freight system.

JAMES GARVIN asked if there are solutions in the pipeline for noted shortcomings.

LAUREN STEIF noted considerations for how autonomous vehicles will affect projections for 2045.

4. ADMINISTRATIVE ITEMS

4.A. Governing Board Summary Points – October 30, 2025

4.B Public Involvement Activity Report (PAIR) – September and October 2025

4.C. FDOT Scheduling Report – December 2025

4.D. Next Meeting –February 4, 2026

4.E. Adjournment

The meeting was adjourned at 2:13 p.m.

This signature is to attest that the undersigned is the Chair, or a designated nominee of the Citizen's Advisory Committee and that information provided herein is the true and correct Minutes for the December 3, 2025, meeting of the Citizen's Advisory Committee, dated this 3rd day of December 2025.

James Garvin
CAC Chair

EXHIBIT A
CAC Member Attendance Record

| MEMBER Nominated by | Jan '25 | Feb '25 | Mar '25 | Apr '25 | May '25 | Jun '25 | Jul '25 | Aug '25 | Sep '25 | Oct '25 | Nov '25 | Dec '25 |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| CHAIR JAMES GARVIN City of Palm Beach Gardens | | P | | | P | P | P | | P | P | | P |
| VICE CHAIR ALBERT RICHWAGEN City of Delray Beach | | P | | | E | P | E | | P | P | | P |
| VACANT City of Belle Glade | | - | | | - | - | - | | - | - | | - |
| VACANT City of Boca Raton | | - | | | A | A | A | | - | - | | - |
| LILY-CHARLOTTE LANDSTROM City of Boynton Beach | | P | | | E | A | P | | P | P | | P |
| AQUANETTE TYSON THOMAS City of Greenacres | | P | | | P | E | E | | P | P | | E |
| KATE LAYTON Town of Jupiter | | P | | | E | P | P | | P | P | | P |
| VACANT City of Lake Worth Beach | | E | | | - | - | - | | - | - | | - |
| UYEN DANG City of Boca Raton | | E | | | P | E | P | | P | A | | E |
| VACANT Village of Palm Springs | | P | | | P | P | P | | - | - | | - |
| GREG FAGAN Palm Beach County – District 1 | | P | | | P | P | P | | P | P | | P |
| PAULA RYAN Palm Beach County – District 2 | | P | | | P | E | E | | E | E | | A |
| JIM KNIGHT Palm Beach County – District 4 | | P | | | P | P | P | | P | E | | P |
| LAUREN STEIF Palm Beach County – District 6 | | - | | | - | *P | P | | E | P | | P |
| SHERRYL MURIENTE Palm Beach County – District 3 | | - | | | P | E | E | | P | P | | P |
| TAY GAINES Port of Palm Beach | | P | | | P | P | P | | P | E | | E |
| ALEXANDER FREEMAN City of Riviera Beach | | P | | | A | P | P | | A | P | | A |
| JAMES LAFFERTY Village of Royal Palm Beach | | - | | | - | *P | P | | P | P | | P |
| VIJAY MISHRA Village of Wellington | | P | | | P | P | P | | E | E | | P |
| MICHAEL CUEVAS City of West Palm Beach | | - | | | - | *P | A | | P | P | | A |
| MYRON UMAN City of West Palm Beach | | P | | | P | P | P | | P | P | | E |

P = Member Present

*New Appointment -

E = Excused Absence

= Member not assigned

A = Unexcused Absence

**Nominated Prior to current Operating Procedures

EXHIBIT A

(Continued)

OTHERS PRESENT

Brian Ruscher
Carly Diglio
Ruth Del Pino

REPRESENTING

Palm Beach MPO
Palm Beach MPO
Palm Beach MPO

PM1: Safety (All Public Roads)



Florida Department of Transportation
Systems Forecasting & Trends Office

Performance Management

October 2025

OVERVIEW

The first of Federal Highway Administration's (FHWA) performance management rules establishes measures to assess safety on all public roads and the process for the Florida Department of Transportation (FDOT) and Florida's Metropolitan Planning Organizations (MPO) to establish and report their safety targets.*

PERFORMANCE MEASURES – APPLICABLE TO ALL PUBLIC ROADS

| | | | |
|-----------------------------------|---|--|---|
| NUMBER OF FATALITIES | <i>The total number of persons suffering fatal injuries in a motor vehicle crash calculated based on a 5-year rolling average.</i> | RATE OF SERIOUS INJURIES | <i>The total number of serious injuries per 100 million VMT calculated based on a 5-year rolling average.</i> |
| RATE OF FATALITIES | <i>The total number of fatalities per 100 million vehicle miles traveled (VMT) calculated based on a 5-year rolling average</i> | NUMBER OF NON-MOTORIZED FATALITIES AND NON-MOTORIZED SERIOUS INJURIES | <i>The combined total number of non-motorized fatalities and non-motorized serious injuries involving a motor vehicle calculated based on a 5-year rolling average.</i> |
| NUMBER OF SERIOUS INJURIES | <i>The total number of persons suffering at least one serious injury in a motor vehicle crash calculated based on a 5-year rolling average.</i> | | |

TIMELINE

BY FEBRUARY 27 (ANNUALLY)

MPOs must establish safety (PM1) targets for the current calendar year (180 days after FDOT establishes targets).

BY AUGUST 31 (ANNUALLY)

FDOT Safety Office establishes targets for the next calendar year in its Highway Safety Improvement Program (HSIP) annual report to FHWA.

● FDOT
■ MPOs

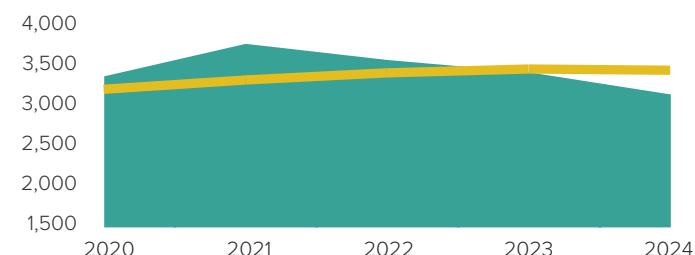
2025

2026...

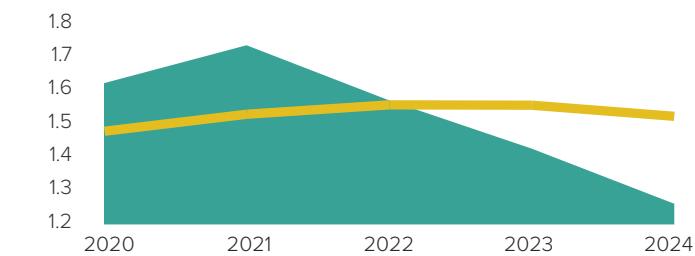
* Please refer to the [fact sheet](#) addressing MPO Requirements for information about MPO targets and planning processes.

EXISTING STATEWIDE CONDITIONS

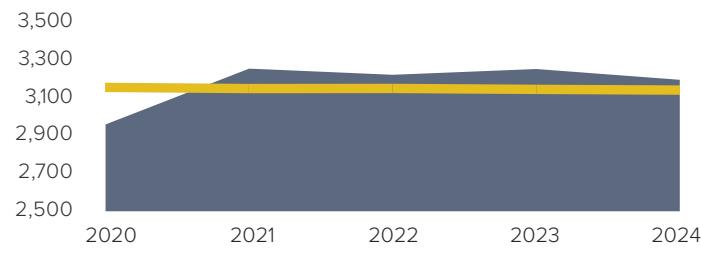
ANNUAL FATALITIES



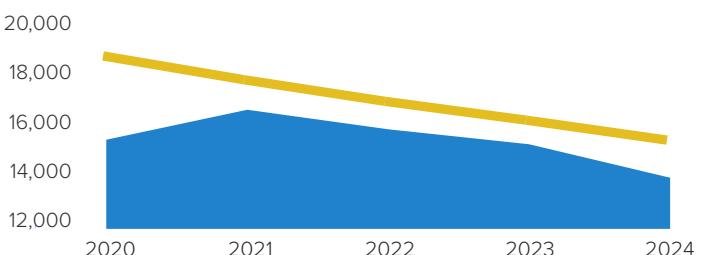
FATALITY RATE (PER HUNDRED MILLION VMT)



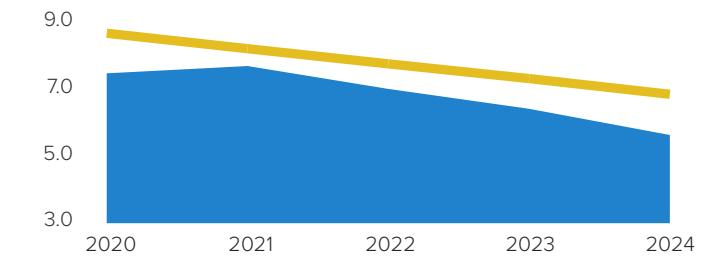
NUMBER OF NON-MOTORIZED FATALITIES AND SERIOUS INJURIES



ANNUAL SERIOUS INJURIES



SERIOUS INJURY RATE (PER HUNDRED MILLION VMT)



- Fatalities
- Serious Injuries
- Combined Non-Motorized Fatalities and Serious Injuries
- 5-Year Rolling Average

This is the current data available.

Source: Signal Four Analytics: 2025

STATEWIDE TARGETS

FDOT establishes statewide safety targets for the following calendar year as part of the [HSIP Annual Report](#), which must be submitted by August 31 each year.

Given FDOT's firm belief that every life counts, the target set for all safety performance measures is ZERO.

MPO TARGETS

MPOs must set targets by February 27 of each year (within 180 days after FDOT sets targets). MPOs have the option of supporting the statewide targets or establishing their own targets for the MPO planning area.

MPOs must include the most recent reported performance and targets with each TIP update. The TIP must describe how the investments contribute to achieving the performance targets. The LRTP must include a System Performance Report that discusses the performance of the transportation system and progress achieved in meeting the targets over time.

ASSESSMENT OF SIGNIFICANT PROGRESS

FHWA considers a state to have met or made significant progress when at least four of the five safety targets are met or the actual outcome is better than baseline performance. Florida is making progress towards achieving the targets established for serious injuries but not yet for fatalities or non-motorized users.

As requested by FHWA, FDOT annually develops an [HSIP Implementation Plan](#) to highlight strategies it will undertake in support of these targets. MPOs are encouraged to review this Plan each year to identify strategies appropriate for their planning area.

FHWA will not assess MPO target achievement. However, FHWA will review MPO adherence to performance management requirements as part of periodic transportation planning process reviews.

FOR MORE INFORMATION PLEASE CONTACT

Rolando Valdes, Transportation Performance Coordinator

Florida Department of Transportation | Rolando.Valdes@dot.state.fl.us | (850) 414-4802

Safety Performance Measures and Targets

Palm Beach Metropolitan Planning Organization (Palm Beach County)

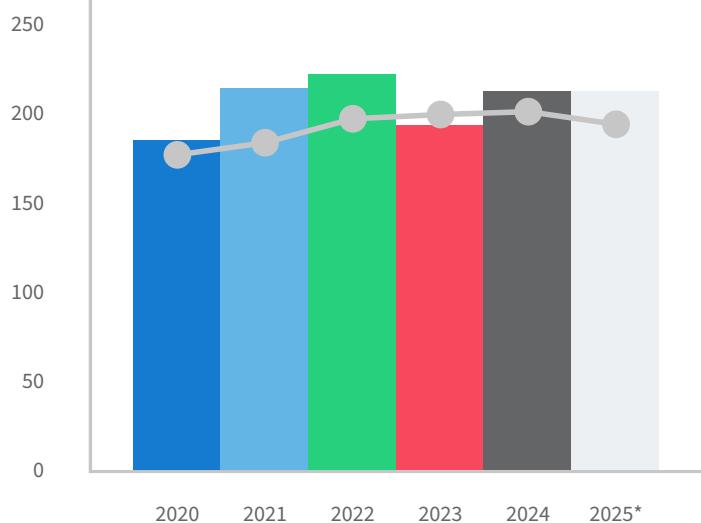
| Performance Measure | Avg 2015-2019 | Avg 2020-2024 | Adopted Targets 2025 | Proposed Targets 2026 |
|---|---------------|---------------|----------------------|-----------------------|
| Safe (PM1) for all roadways | | | | |
| Number of fatalities | 177 | 202 | 0 | 0 |
| Rate of fatalities per 100 million vehicle miles traveled (VMT) | 1.24 | 1.46 | 0 | 0 |
| Number of serious injuries | 1,096 | 843 | 0 | 0 |
| Rate of serious injuries per 100 million (VMT) | 7.71 | 5.7 | 0 | 0 |
| Number of non-motorized fatalities & serious injuries combined | 208 | 237 | 0 | 0 |

Florida Department of Transportation (Statewide)

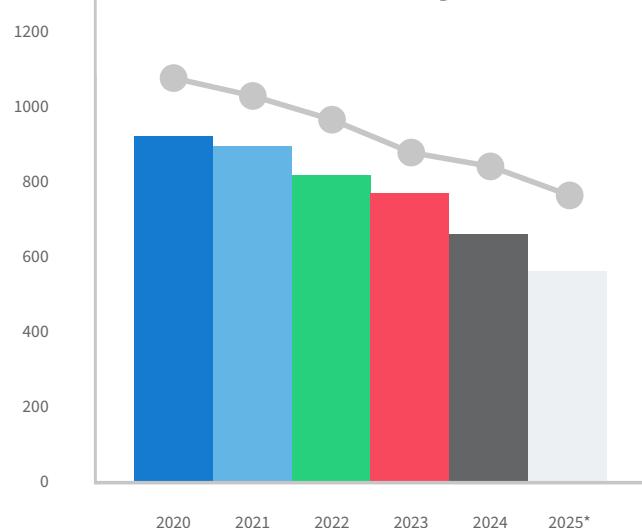
| Performance Measure | Avg 2015-2019 | Avg 2020-2024 | Adopted Targets 2025 | Proposed Targets 2026 |
|---|---------------|---------------|----------------------|-----------------------|
| Safe (PM1) for all roadways | | | | |
| Number of fatalities | 3,112 | 3,342 | 0 | 0 |
| Rate of fatalities per 100 million vehicle miles traveled (VMT) | 1.24 | 1.48 | 0 | 0 |
| Number of serious injuries | 20,187 | 15,134 | 0 | 0 |
| Rate of serious injuries per 100 million (VMT) | 7.71 | 6.75 | 0 | 0 |
| Number of non-motorized fatalities & serious injuries combined | 3,291 | 3,088 | 0 | 0 |

Existing Palm Beach County Conditions

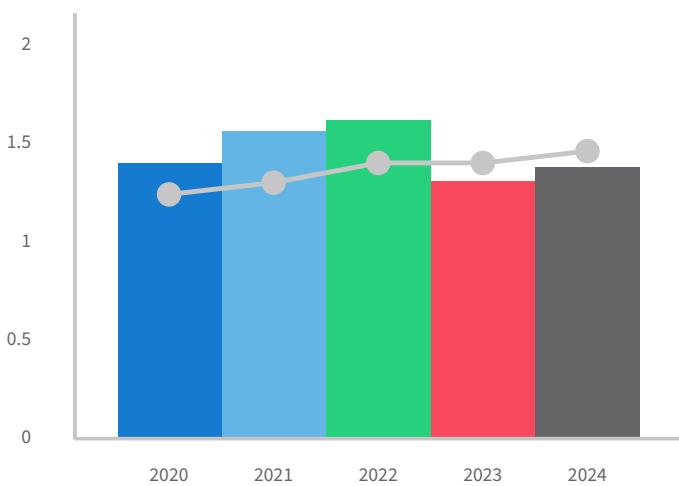
Annual Fatalities



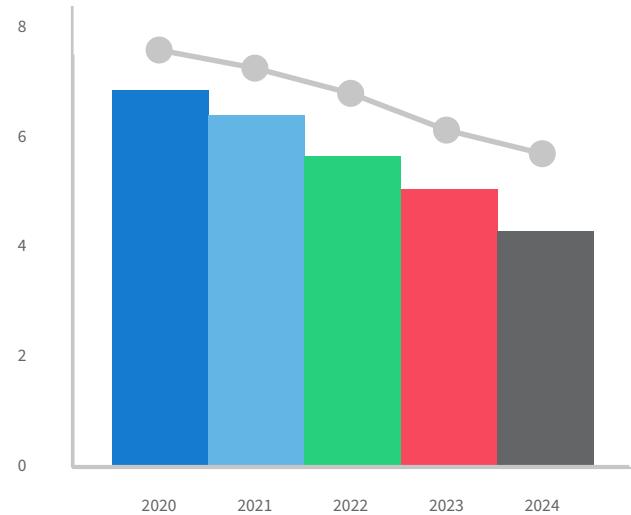
Annual Serious Injuries



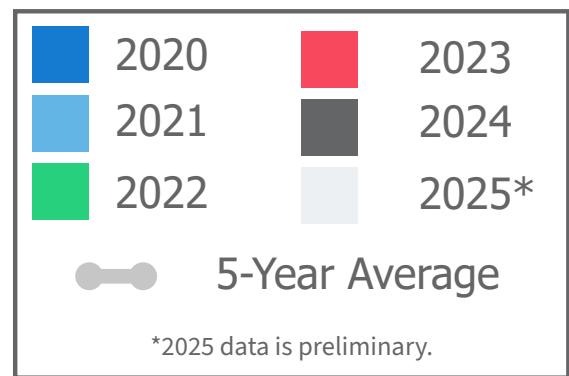
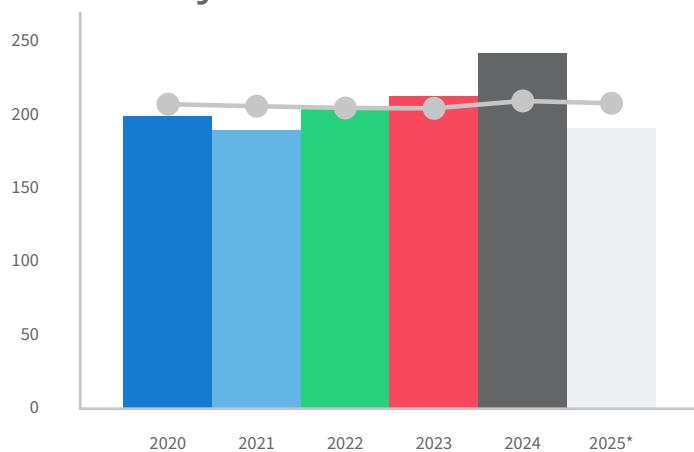
Fatality Rate
per 100 million vehicle miles traveled (VMT)



Serious Injury Rate
per 100 million vehicle miles traveled (VMT)



Number of Non-motorized Serious Injuries and Fatalities



FY 2027 & FY 2028

UNIFIED PLANNING WORK PROGRAM



PALM BEACH
Metropolitan Planning
Organization

 PalmBeachMPO.org/UPWP

301 Datura Street
West Palm Beach, FL 33401

CFDA Numbers

20.205 – Highway Planning and Construction
20.505 – Federal Transit Technical Studies Grant
(Metropolitan Planning)

FAP No. 0097-062-M

FM (FPN) No. 439325-5-14-01

FM (FPN) No. 439325-5-14-02

FM (FPN) No. 439325-5-14-03

FM (FPN) No. 448678-5

Draft: January 28, 2026

Scheduled for Adoption: March 19, 2026



Unified Planning Work Program

Fiscal Years 2027 and 2028

Period of July 1, 2026, to June 30, 2028

Palm Beach Metropolitan Planning Organization approval is scheduled for March 19, 2026

This report was prepared in cooperation with the Palm Beach Metropolitan Planning Organization's (MPO) funding partners, including the U.S. Department of Transportation, Federal Highway Administration, Federal Transit Administration, Florida Department of Transportation, Florida Commission for the Transportation Disadvantaged, Palm Beach County, and other participating governments.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the American with Disabilities Act or translation services, free of charge, or for complaints, questions, or concerns about civil rights, please contact the Palm Beach MPO at 561-725-0800 or email Info@PalmBeachMPO.org. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

FDOT D4 Cost Analysis Certification pending receipt

TABLE OF CONTENTS

| | |
|--|----------|
| Introduction | 1 |
| Available Funding | 2 |
| Planning Priorities and Factors..... | 3 |
| Transportation Planning Activities | 1 |
| Public Participation Process | 2 |
| Organization and Management..... | 3 |
| Required Certification Statements and Assurances | 4 |
| Required Activities | 5 |
| Task 1. Engage and Collaborate | 6 |
| Task 2. Short Range Planning..... | 9 |
| Task 3. Long Range Planning..... | 12 |
| Task 4. Administer the Agency | 15 |
| Task 5. Regional Coordination | 19 |
| Task 6. Agency Expenditures with Local Funds..... | 22 |

LIST OF FIGURES

| | |
|--|---|
| Figure 1. Palm Beach MPO Planning Area | 1 |
| Figure 2. Required Activities..... | 5 |

LIST OF TABLES

| | |
|---|----|
| Table 1. Available Funding Sources | 3 |
| Table 2. Federal Planning Factors Matrix | 4 |
| Table 3. Task 1 Activities for Fiscal Years 2027 and 2028 | 7 |
| Table 4. Task 1 Budget for Fiscal Years 2027 and 2028..... | 7 |
| Table 5. Task 2 Activities for Fiscal Years 2027 and 2028 | 10 |
| Table 6. Task 2 Budget for Fiscal Years 2027 and 2028..... | 11 |
| Table 7. Task 3 Activities for Fiscal Years 2027 and 2028 | 13 |
| Table 8. Task 3 Budget for Fiscal Years 2027 and 2028..... | 14 |
| Table 9. Task 4 Activities for Fiscal Years 2027 and 2028 | 16 |
| Table 10. Task 4 Budget for Fiscal Years 2027 and 2028..... | 18 |
| Table 11. Task 5 Activities for Fiscal Years 2027 and 2028..... | 20 |
| Table 12. Task 5 Budget for Fiscal Years 2027 and 2028..... | 21 |

| | |
|---|----|
| Table 13. Task 6 Activities for Fiscal Years 2027 and 2028..... | 22 |
| Table 14. Task 6 Budget for Fiscal Years 2027 and 2028..... | 23 |

APPENDICES

- Appendix A – Acronyms
- Appendix B – Resolution
- Appendix C – Budget Summary
- Appendix D – Urbanized Areas and MPO Boundaries
- Appendix E – FDOT D4 Planning Activities FY 27 to FY 28
- Appendix F – Palm Tran FTA Planning Activities FY 27 to 28

INTRODUCTION

The Palm Beach Metropolitan Planning Organization (MPO) is the designated entity responsible for carrying out the federally mandated transportation planning process for Palm Beach County, including planning, prioritizing, and programming federal and state transportation funds through the Transportation Improvement Program (TIP) and developing the Long Range Transportation Plan (LRTP) that guides state and federal transportation funding decisions.

The Unified Planning Work Program (UPWP) is the MPO's two-year plan of operations and budget, identifying the agency's transportation planning activities for the period from July 1, 2026, through June 30, 2028. Guided by the MPO's vision of a safe, efficient, connected, and multimodal transportation system, the UPWP describes planning tasks and anticipated products, responsible agencies, schedules, costs, and funding sources. The UPWP is approved by the MPO Governing Board, and the signed resolution is included in **Appendix B**.

The MPO's mission to collaboratively plan, prioritize, and fund the transportation system is carried out pursuant to 23 United States Code (U.S.C.) §134, 49 U.S.C. §5303, 23 Code of Federal Regulations (C.F.R.) §450 Subpart C, and Section 339.175, Florida Statutes (F.S.). Palm Beach County is in an air quality attainment area and does not anticipate nonattainment-related planning activities.

The MPO is part of the Miami-Fort Lauderdale-West Palm Beach Urbanized Area (UZA), which includes the Miami-Dade Transportation Planning Organization (TPO), the Broward MPO, and a small portion of the Martin MPO. The MPO is also designated as a Transportation Management Area (TMA). Although the UZA covers most of the eastern side of the county, the primary planning area of the MPO encompasses all of Palm Beach County, as shown in **Figure 1**. For additional context, a map of the full Miami UZA/TMA is included in **Appendix D**.

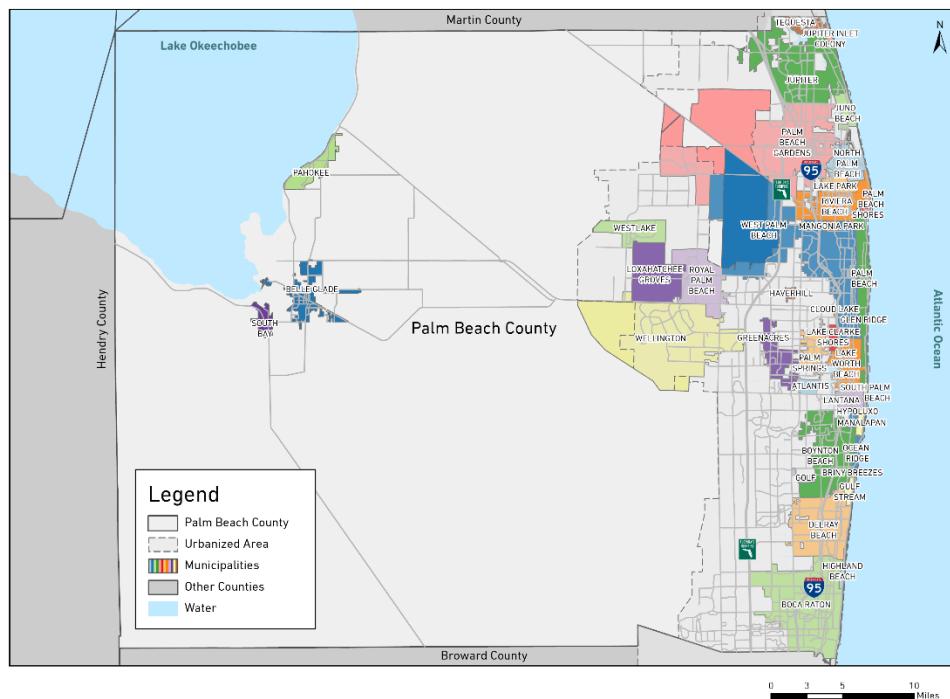


Figure 1. Palm Beach MPO Planning Area

Available Funding

The planning activities in the UPWP are predominantly funded through federal grant reimbursements, and a smaller portion is funded through state and local sources. Funding sources include:

Consolidated Planning Grant (CPG) – an agreement that allows the consolidation of the two main federal planning funds, FHWA PL and FTA PL.

FHWA Planning (PL) Funds – federal highway funds apportioned by formula to each MPO to carry out the transportation planning process

FTA Planning (PL) Funds – federal transit funds apportioned by formula to each MPO to carry out the transportation planning process

FHWA Surface Transportation Block Grant (STBG) Urbanized Areas (SU) Funds – federal highway funds apportioned by formula to each large urban area MPO to plan, implement, and construct transportation projects.

Commission for Transportation Disadvantage (CTD) State Funds - state funding to implement transportation disadvantaged planning activities.

Local Funds – dues paid at 10-cents (\$0.10) per capita by members on the MPO Governing Board.

FDOT and Palm Beach MPO participate in the Consolidated Planning Grant (CPG). The CPG enables FDOT, in cooperation with the MPO, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA), to annually consolidate Florida's FHWA PL and FTA 5305(d) metropolitan planning fund allocations into a single grant that is administered by the FHWA Florida Division. These funds are annually apportioned to FDOT as the direct recipient and allocated to the MPO by FDOT utilizing formulas approved by the MPO, FDOT, FHWA, and FTA in accordance with 23 CFR 420.109 and 49 U.S.C. Chapter 53. The FDOT is fulfilling the CPG's required 18.07% non-federal share (match) using Transportation Development Credits as permitted by 23 CFR 120(j) and FTA C 8100.1D."

Federal funding requires a local match. 23 U.S.C. §120 permits a State to use certain toll revenue expenditures as a credit toward the non-Federal matching share of all programs authorized by Title 23, (except for Emergency Relief Programs) and for transit programs authorized by Chapter 53 of Title 49, U.S.C. This is, in essence, a "soft-match" provision that allows the Federal share to be increased up to 100% to the extent credits are available. The "soft match" amount being utilized to match the FHWA PL, FHWA SU, and FTA 5305d funding in the UPWP is 18.07% of FHWA program funds for a total of \$1,900,120. Eligible expenses are reimbursed on an actual cost basis; therefore, no indirect cost rate is applied.

Table 1. Available Funding Sources

| Funding Source | Fiscal Year 2027 | Fiscal Year 2028 | Total |
|---|--------------------|--------------------|--------------------|
| CPG FHWA PL Re-Obligation (Contract G2Y14)¹ | \$0 | \$0 | \$0 |
| CPG Total (Contract XXXXX) | \$2,557,605 | \$2,557,605 | \$5,115,210 |
| FHWA SU (Contract XXXXX) | \$1,750,000 | \$1,750,000 | \$3,500,000 |
| CTD² | \$58,875 | \$60,053 | \$118,928 |
| MPO Local Funds | \$157,707 | \$160,861 | \$318,568 |
| Total | \$4,524,187 | \$4,528,519 | \$9,052,706 |

¹These are carry forward funds from the prior fiscal year de-obligations. Funding is subject to change based on close out of the FY 2025-2026 UPWP.

²CTD funding amounts are subject to change and shown as an estimate.

Planning Priorities and Factors

Local Priorities

The primary objective of the UPWP is to support the federally required metropolitan transportation planning process by coordinating regional transportation planning activities and guiding the prioritization and use of state and federal transportation funds. The UPWP is further designed to produce required work products that serve the following purposes:

- To progress toward adopted performance measure targets through coordinated transportation decision-making that supports desired system performance outcomes;
- To assist federal and FDOT modal agencies in reviewing, monitoring, and evaluating the metropolitan transportation planning process;
- To advance multimodal transportation planning at the regional and systemwide level;
- To improve the effectiveness of transportation decision-making by guiding various jurisdictions in their individual planning efforts to ensure the efficient use of resources; and
- To support a regional approach to transportation planning that facilitates coordination among transportation planning participants and ensures integrated transportation analysis.

Federal Planning Factors

The Palm Beach MPO is guided by the Federal Planning Factors that states and MPOs are required to address when carrying out the metropolitan transportation planning process. The current federal planning factors were established under the Fixing America's Surface Transportation (FAST) Act.

Federal Planning Factors

1. Support the **economic vitality** of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the **safety** of the transportation system for motorized and non-motorized users;
3. Increase the **security** of the transportation system for motorized and non-motorized users;
4. Increase the **accessibility** and **mobility** of people and freight;
5. Protect and enhance the **environment**, promote energy conservation, improve **quality of life**, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the **integration** and **connectivity** of the transportation system, across and between modes, for people and freight;
7. Promote efficient system **management** and **operation**;
8. Emphasize the **preservation** of the existing transportation system;
9. Improve the **resiliency** and **reliability** of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance **travel** and **tourism**.

Table 2. Federal Planning Factors Matrix

| Federal Planning Factors | UPWP Activities | | | | | Agency Expenditures w/ Local Funding |
|--|----------------------|----------------------|---------------------|-----------------------|-----------------------|--------------------------------------|
| | Engage & Collaborate | Short Range Planning | Long Range Planning | Administer the Agency | Regional Coordination | |
| Economic Vitality | ✓ | ✓ | ✓ | | ✓ | |
| Safety | ✓ | ✓ | ✓ | | ✓ | |
| Security | ✓ | ✓ | ✓ | | ✓ | |
| Accessibility & Mobility | ✓ | ✓ | ✓ | | ✓ | |
| Environmental Protection & Quality of Life | ✓ | ✓ | ✓ | | ✓ | |
| System Integration & Connectivity | ✓ | ✓ | ✓ | | ✓ | |
| System Management & Operation | ✓ | ✓ | ✓ | | ✓ | |
| System Preservation | ✓ | ✓ | ✓ | | ✓ | |
| Resiliency & Reliability | ✓ | ✓ | ✓ | | ✓ | |
| Travel & Tourism | ✓ | ✓ | ✓ | | ✓ | |

Transportation Planning Activities

Continuing

Many MPO planning activities continue from previous efforts, as outlined below:

- Continue public engagement through MPO outreach efforts, including social media, events, and responses to public inquiries;
- Assist local governments in evaluating, identifying, and prioritizing funding for multimodal infrastructure projects that improve safety and access for all users;
- Coordinate with Palm Tran and the South Florida Regional Transportation Authority (SFRTA) on transit service planning and updates to their Transit Development Plans (TDPs);
- Monitor federally required performance measures and identify projects and strategies to support achievement of adopted targets;
- Review the Strategic Intermodal System (SIS) Cost Feasible Plan (CFP) for consistency and potential inclusion in the MPO's Long Range Transportation Plan (LRTP) and Transportation Improvement Program (TIP); and
- Review transportation projects through the Electronic Review Comments (ERC), Multimodal Scoping Checklist (MMSC), and other applicable review processes.

Comprehensive

The MPO's planning activities are comprehensive in nature, addressing all modes of transportation, including walking, bicycling, transit, freight, and personal vehicles, and considering the needs of users of all ages and abilities.

Cooperative

The MPO works cooperatively with a broad range of partner agencies at the local, regional, state, and federal levels, including:

- **Federal Agencies:** FHWA, FTA, and Federal Railroad Administration (FRA)
- **State Agencies:** Florida Department of Transportation (FDOT), Florida Commission for the Transportation Disadvantaged (CTD), Florida Department of Environmental Protection (FDEP), and Florida Department of Commerce;
- **Metropolitan Planning Organization (MPO) Agencies:** Florida MPO Advisory Council (MPOAC), Southeast Florida Transportation Council (SEFTC), Miami-Dade TPO, Broward MPO, Martin MPO, St. Lucie TPO, and Indian River County MPO;
- **Local Governments:** Palm Beach County (PBC), PBC Municipalities, Water Management & Drainage Districts;
- **Transit Agencies:** Palm Tran and South Florida Regional Transportation Authority (SFRTA)
- **Airports and Seaports:** Port of Palm Beach, PBC Airports, and Boca Raton Airport Authority
- **Regional Planning Councils:** Treasure Coast Regional Planning Council (TCRPC) and South Florida Regional Planning Council (SFRPC)
- **Education Agencies:** School District of Palm Beach County, Florida Atlantic University (FAU), Palm Beach State College (PBSC), Palm Beach Atlantic University (PBAU), Lynn University, and Keiser University;

- **Private Transportation and Utility Companies:** Florida East Coast (FEC) Railway, Brightline, CSX Transportation, Tropical Shipping, transportation network companies and mobility providers, and Florida Power & Light (FPL); and
- **Private Business Organizations:** Economic development councils, business development boards, chambers of commerce, and freight and logistics stakeholders.

Public Participation Process

Public involvement is a fundamental component of the metropolitan transportation planning process. The MPO provides ongoing opportunities for public participation to promote awareness of MPO responsibilities and to support informed transportation decision-making. Outreach activities include participation in public meetings and community events, as well as dissemination of information through the MPO's website, PalmBeachMPO.org, and social media platforms.

Public participation activities are conducted in accordance with the MPO's adopted Public Participation Plan (PPP), which ensures timely public notice, reasonable access to information, opportunities for early and continuous involvement, and consideration of public input in transportation planning decisions. Consistent with the PPP, the Unified Planning Work Program (UPWP) is made available for a minimum 30-day public review and comment period.

The UPWP is developed in cooperation with federal, state, regional, and local transportation partners and reflects input received through the continuing, comprehensive, and coordinated (3-C) transportation planning process. The UPWP is reviewed by the MPO's advisory committees and adopted by the MPO Governing Board.



ORGANIZATION AND MANAGEMENT

The MPO's Governing Board consists of 21 members: five County Commissioners, 15 elected officials representing the County's 13 largest municipalities, and one Port of Palm Beach Commissioner. The Governing Board provides overall policy direction for the metropolitan transportation planning process and serves as a key coordination mechanism with state agencies on transportation planning.

The MPO's Operating Procedures support the efficient conduct of business by the Governing Board and its advisory committees as the MPO collaboratively plans, prioritizes, and funds the regional transportation system. The Governing Board also coordinates with MPOs statewide through the Florida Metropolitan Planning Organization Advisory Council (MPOAC). MPOAC is composed of an elected official and staff director from each MPO in Florida and provides a forum for coordination, discussion of transportation issues, and input on FDOT plans and programs. Coordination with local municipalities occurs through the Governing Board, advisory committees, and MPO-led planning activities.

In carrying out these responsibilities, the Governing Board is supported by three standing advisory committees. FDOT participates as a non-voting advisory member on the Governing Board and its committees.

- **Technical Advisory Committee (TAC)** – Composed of representatives with technical expertise in transportation planning and engineering from county and municipal governments, airports, seaports, public transit agencies, the School District of Palm Beach County, and the Palm Beach County Health Department.
- **Citizens Advisory Committee (CAC)** – Composed of residents representing a broad cross-section of the community, including minority populations, older adults, persons with disabilities, environmental interests, business and development interests, freight and goods movement, private transportation providers, and the general public.

Vision Zero Advisory Committee (VZAC) – Composed of county and municipal planners, law enforcement and fire rescue representatives, school district and health department staff, active transportation advocacy groups, and other partners as appropriate to support implementation of the MPO's Vision Zero Action Plan, with a focus on pedestrian and bicycle safety.

The MPO serves as the Designated Official Planning Agency (DOPA) for the Palm Beach County Transportation Disadvantaged (TD) Program. In this role, the MPO administers the Transportation Disadvantaged Local Coordinating Board (LCB), which serves as an advisory body to the Florida Commission for the Transportation Disadvantaged (CTD), and works with the Palm Beach County Community Transportation Coordinator (CTC) to identify local service needs and support coordinated transportation services for transportation disadvantaged individuals through the Florida Coordinated Transportation System.

The MPO Governing Board is also a member of the Southeast Florida Transportation Council (SEFTC), which facilitates regional coordination of transportation planning activities among the Palm Beach MPO, Broward MPO, and Miami-Dade TPO.

The MPO has executed the following agreements to support and implement the metropolitan transportation planning process:

- **Interlocal Agreement Creating Palm Beach MPO:** Establishes the MPO in accordance with federal requirements for a continuing, cooperative, and comprehensive (3-C) transportation planning process. Originally established on November 10, 1977. The current continuing agreement among all voting members of the MPO Governing Board and the Florida Department of Transportation (FDOT) was executed on October 13, 2004, and re-established on October 9, 2015.
- **Intergovernmental Coordination and Review (ICAR):** A continuing Joint Participation Agreement among the MPO, FDOT, TCRPC, SFRTA, Port of Palm Beach, and Palm Beach County to coordinate multimodal transportation planning. Executed on April 21, 2008.
- **FDOT/MPO Agreement:** A biennial agreement providing federal transportation planning funds (FHWA PL, FHWA SU, and FTA planning allocations) to support UPWP activities. The agreement for this UPWP is effective July 1, 2026, through June 30, 2028.
- **Transportation Disadvantaged (TD) Planning Grant Agreement:** An annual agreement with the Florida Commission for the Transportation Disadvantaged (CTD) providing state planning funds to support the MPO's responsibilities as the Designated Official Planning Agency (DOPA), in accordance with Chapter 427, Florida Statutes, and Rule 41-2, Florida Administrative Code. Effective July 1 through June 30 of each state fiscal year.
- **Southeast Florida Transportation Council (SEFTC) Interlocal Agreement:** A continuing agreement supporting regional transportation planning and coordination in Southeast Florida. Executed on January 9, 2006, and amended on July 14, 2011.
- **Southeast Regional Planning Model (SERPM) MOU:** An agreement among the Palm Beach MPO, Broward MPO, Miami-Dade TPO, and FDOT Districts 4 and 6 for coordination of SERPM development, funding, and maintenance. Effective January 1, 2025, through December 31, 2030.
- **Memorandum of Understanding (MOU) for Administrative Disposition of Assets:** A continuing agreement with FDOT providing administrative support for accounts payable, accounts receivable, and payroll functions. Executed on December 20, 2024

Required Certification Statements and Assurances

Federal and state laws and regulations govern the use of grant funds. The MPO provides the following certification statements and assurances included in **Appendix G**:

- Federal and state funds are not used for lobbying activities.
- Federal funds are not used to procure goods or services from individuals or entities that have been debarred or suspended, in accordance with 49 C.F.R. Part 29, Subparts A through E.
- The MPO provides opportunities for disadvantaged business enterprises to participate in transportation planning contracts.
- The MPO has adopted and maintains a Title VI Nondiscrimination Policy and program.
- The MPO has adopted and follows the travel policy in its Personnel Handbook.

REQUIRED ACTIVITIES

The MPO's required activities are organized into six (6) tasks to carry out the 3-C transportation planning process, guided by the MPO's adopted mission and vision statements. Annual and multi-year activities, deliverables, and estimated completion dates are identified within each task. Each task is budgeted individually with funding amounts identified by source. Additionally, the planning activities to be performed by FDOT District 4 are shown in **Appendix E**, and the planning activities to be performed by Palm Tran are shown in **Appendix F**.



Figure 2. Required Activities

Task 1. Engage and Collaborate

Responsible Agency: Palm Beach MPO

Participating Agencies: FHWA, FTA, FDOT, MPOAC, AMPO, SEFTC, Broward MPO, Miami-Dade TPO, Palm Tran, SFRTA, TCRPC, Palm Beach County, local municipalities, School District, private transportation providers, chambers of commerce, business organizations, and community organizations.

Purpose

This task supports public engagement and coordination with partner agencies to advance the metropolitan transportation planning process. Activities focus on increasing public awareness and input and working collaboratively with partner agencies through committees, meetings, and events to advance policies, programs, and projects consistent with the MPO's mission and vision.

Previous Work

The MPO engaged the public and partner agencies through presentations, educational workshops, and outreach with community groups and business organizations, with an emphasis on safety and multimodal transportation. Ongoing activities included safety fairs, Florida Bicycle Month, Walk and Roll to School Days, and publication of the biweekly *Transportation Tuesday* e-newsletter. The MPO maintained and enhanced its website and social media platforms; produced digital and print outreach materials; monitored progress on the Strategic Plan through an Annual Report; and implemented the Public Participation Plan (PPP), including ADA and Title VI compliance activities.

At the regional level, the MPO coordinated with FDOT, local governments, and South Florida Commuter Services on joint outreach efforts and partnered with the Broward MPO and Miami-Dade TPO to plan the annual Safe Streets/Roads Summit. In 2025, the Palm Beach MPO hosted the Summit. Through the Southeast Florida Transportation Council (SEFTC), the MPO supported coordinated public engagement and partner collaboration related to the 2050 Regional Transportation Plan (RTP) and development of the annual prioritized Transportation Regional Incentive Program (TRIP) project list.

MPO staff also participated in partner agency committees, working groups, meetings, workshops, and site visits to promote awareness of and encourage participation in the metropolitan transportation planning process. These efforts included participation with MPOAC, AMPO, SEFTC, RTTAC, SFRTA, Palm Tran, and other local, regional, statewide, and national partners to support coordination on transportation planning initiatives and identify multimodal transportation needs, safety priorities, and implementable improvements.

Activities to Be Performed

Table 3. Task 1 Activities for Fiscal Years 2027 and 2028

| | Activity | Deliverable(s) | Completion Date |
|----|--|--|--------------------|
| A* | <p>Prepare, collect, and disseminate public information and input, including compiling feedback from online and in-person engagement; developing photo, video, and written content; producing outreach materials; maintaining the MPO website and digital platforms; monitoring media; and issuing required public notices.</p> <p><i>Consultant supported efforts:</i></p> <ul style="list-style-type: none"> ▪ \$20,000 FY 2027 ▪ \$20,000 FY 2028 | Newsletters; website updates; outreach materials; social media content; public notices | Monthly |
| B | Track public engagement activities, document and respond to public comments, and survey input received through online tools and in-person meetings. | Public involvement activity reports; responses to public comments | Monthly, As Needed |
| C | Conduct direct public engagement activities to inform and actively solicit input, including presentations, surveys, tabling, workshops, and community events. | Presentations; surveys; outreach events | As Needed |
| D | Maintain and update the Public Participation Plan (PPP) and support ADA and Title VI compliance monitoring. | PPP updates; compliance monitoring | As Needed |
| E | Coordinate and collaborate with partner agencies through meetings, committees, and joint activities related to transportation planning initiatives. | Partner agency coordination and meeting participation | Monthly, As Needed |
| F | Administer and support MPO Governing Board and advisory committee meetings. | Agendas; minutes; presentations | Monthly |
| G* | <p>Plan and conduct workshops, local and regional summits, mobile tours, site visits, and other educational or engagement events.</p> <p><i>Consultant supported efforts:</i></p> <ul style="list-style-type: none"> ▪ \$75,000 FY 2027 ▪ \$100,000 FY 2028 | Workshops; summits; site visits; educational events | As Needed |

*MPO staff may utilize outside consultants to support the work performed on these activities up to amounts as approved by the Governing Board through a public Request for Proposal (RFP) process. Details regarding all consultant-supported activities will be submitted to FDOT/FHWA for review and approval as RFPs are developed.

Table 4. Task 1 Budget for Fiscal Years 2027 and 2028

| Year 1: FY 2027 | | | |
|---------------------------------|------------------|------------------|------------------|
| Budget Category | FHWA | | FY 2027 Total |
| | PL | SU | |
| Personnel (salary and benefits) | \$389,021 | \$209,473 | \$598,494 |
| Consultants | | | |
| A – Provide Outreach Support | \$15,000 | \$5,000 | \$20,000 |
| G – Conduct workshops, summits | \$37,500 | \$37,500 | \$75,000 |
| Consultants Subtotal | \$52,500 | \$42,500 | \$95,000 |
| FY 2027 Total | \$441,521 | \$251,973 | \$693,494 |
| Year 2: FY 2028 | | | |
| Budget Category | FHWA | | FY 2028 Total |
| | PL | SU | |
| Personnel (salary and benefits) | \$420,143 | \$226,231 | \$646,374 |
| Consultants | | | |
| A – Provide Outreach Support | \$15,000 | \$5,000 | \$20,000 |
| G – Conduct workshops, summits | \$50,000 | \$50,000 | \$100,000 |
| Consultants Subtotal | \$65,000 | \$55,000 | \$120,000 |
| FY 2028 Total | \$485,143 | \$281,231 | \$766,374 |

Task 2. Short Range Planning

Responsible Agency: Palm Beach MPO

Participating Agencies: FHWA, FTA, FDOT, MPOAC, AMPO, SEFTC, Broward MPO, Miami-Dade TPO, Palm Tran, SFRTA, TCRPC, Palm Beach County, local municipalities, School District, the Palm Beach County Health Department, the freight industry, neighboring MPOs, and community organizations.

Purpose

This task supports the development and implementation of short-range multimodal transportation plans and programs that advance a safe, efficient, and connected transportation system. Activities focus on data-driven planning, project evaluation, and coordination with partner agencies to ensure transportation investments align with the MPO's Vision, adopted plans, and governing board priorities. This includes planning and evaluation for all transportation modes; coordination of land use and transportation; assessment of emerging technologies such as connected and autonomous vehicles; and prioritization of funding within the five-year Transportation Improvement Program (TIP) consistent with the Long Range Transportation Plan (LRTP).

Previous Work

The MPO supported short-range planning efforts through studies, audits, and evaluations related to Vision Zero, safety, multimodal, and transit-oriented development. Activities included walk and bike audits, participation in FDOT-led Road Safety Audits (RSAs), and evaluations of intersections with rail safety concerns.

In coordination with Palm Tran, Palm Beach County, and local municipalities, the MPO advanced roadway and transit improvements through initiatives such as the 561 Mobility Vision Plan, the Southwest of Downtown Mobility Plan, the extension of Tri-Rail service, transit shelters, and Transit Signal Priority.

MPO staff developed and maintained data visualization and mapping tools, including public-facing dashboards, to support decision-making and improve access to transportation data for partner agencies and the public.

The MPO continued annual coordination with FDOT on development of the List of Priority Projects (LOPP), the Draft Tentative Work Program (DTWP), and adoption of the TIP. MPO staff also participated in state and local project design reviews to ensure consistency with adopted plans, policies, and multimodal planning objectives.

Activities to Be Performed

Table 5. Task 2 Activities for Fiscal Years 2027 and 2028

| | Activity | Deliverable(s) | Completion Date |
|----|--|---|-----------------------------------|
| A* | <p>Plan and advance a multimodal transportation system through systemwide, mode-specific, and Vision Zero plans addressing motorized and non-motorized travel, freight, ports, and emerging technologies.</p> <p><i>Consultant supported efforts:</i></p> <ul style="list-style-type: none"> ▪ \$550,000 FY 2027 ▪ \$300,000 FY 2028 | System-wide planning efforts | Annually |
| | | TDP Updates | As needed |
| | | Vision Zero Action Plan report and activities | June 2027/ June 2028 |
| B | <p>Plan and administer the Transportation Disadvantaged (TD) program, including TDSP updates, CTC evaluations and selections, LCB coordination, and review of Section 5310 applications.</p> | TDSP update | Annually by November |
| | | CTC evaluation | Annually by June |
| | | LCB meetings | Quarterly |
| C* | <p>Develop corridor studies and transportation plans and provide technical assistance to local governments.</p> <p><i>Consultant supported efforts:</i></p> <ul style="list-style-type: none"> ▪ \$478,038 FY 2027 ▪ \$250,000 FY 2028 | Transportation plans and studies | As Needed |
| | | Corridor-specific plans and studies | As Needed |
| D | <p>Collect, analyze, maintain, and publish transportation and GIS data, including demographic, traffic, safety, transit, non-motorized, and freight data.</p> | Updated GIS datasets | As Needed |
| | | Open Data Hub updates | |
| E | <p>Develop, adopt, and maintain the Transportation Improvement Program (TIP), including the annual call for projects, List of Priority Projects (LOPP), Transportation Regional Incentive Program (TRIP) list, FDOT Work Program review, TIP document, database, online map, and amendments.</p> | Project applications and vetting | Mar 2026/ Mar 2027 |
| | | LOPP | Jul 2026/ Jul 2027 |
| | | TRIP Priority List | Feb 2026/ Feb 2027 |
| | | FDOT Draft Work Program review | Oct 2026/ Oct 2027 |
| | | Adopted TIP and amendments | June 2026 / June 2027 / As Needed |
| F | <p>Review and provide input on transportation projects developed by partner agencies, including ETDM, PD&E, multimodal scoping, and design plans.</p> <p><i>Consultant supported efforts:</i></p> <ul style="list-style-type: none"> ▪ \$20,000 FY 2027 ▪ \$20,000 FY 2028 | Project reviews and comments | As Needed |

*MPO staff may utilize outside consultants to support the work performed on these activities up to amounts as approved by the Governing Board through a public Request for Proposal (RFP) process. Details regarding all consultant-supported activities will be submitted to FDOT/FHWA for review and approval as RFPs are developed.

Table 6. Task 2 Budget for Fiscal Years 2027 and 2028

| Year 1: FY 2027 | | | | |
|---|------------------|------------------|------------------|--------------------|
| Budget Category | FHWA | | CTD ¹ | FY 2027 Total |
| | PL | SU | State | |
| Personnel (salary and benefits) | \$349,565 | \$129,352 | \$58,875 | \$537,792 |
| Consultants | | | | |
| A – Conduct Corridor and Safety Studies ² | \$250,000 | \$300,000 | | \$550,000 |
| C – Develop and assist with transportation plans ² | \$225,243 | \$252,795 | | \$478,038 |
| F – Provide review and input on projects | \$10,000 | \$10,000 | | \$20,000 |
| Consultants Subtotal | \$485,243 | \$562,795 | | \$1,048,038 |
| FY 2027 Total | \$834,808 | \$692,147 | \$58,875 | \$1,585,830 |
| Year 2: FY 2028 | | | | |
| Budget Category | FHWA | | CTD ¹ | FY 2028 Total |
| | PL | SU | State | |
| Personnel (salary and benefits) | \$377,530 | \$143,232 | \$60,053 | \$580,815 |
| Consultants | | | | |
| A – Conduct Corridor and Safety Studies ² | \$123,000 | \$177,000 | | \$300,000 |
| C – Develop and assist with transportation plans ² | \$102,500 | \$147,500 | | \$250,000 |
| F – Provide review and input on projects | \$8,200 | \$11,800 | | \$20,000 |
| Consultants Subtotal | \$233,700 | \$336,300 | | \$570,000 |
| FY 2028 Total | \$611,230 | \$479,532 | \$60,053 | \$1,150,815 |

¹CTD funding amounts are subject to change and shown as an estimate.

²These funds satisfy the requirements for the 2.5% PL set aside for Complete Streets planning, [§ 11206(b)]. The total amount of funds used by the MPO for Complete Streets Planning for FY 2027 is \$475,243 of \$2,557,605 PL, and for FY 2028 is \$225,500 of \$2,557,605 PL. 2.5% of the total PL allocation for each fiscal year is \$63,940.

Task 3. Long Range Planning

Responsible Agency: Palm Beach MPO

Participating Agencies: FHWA, FTA, FDOT, SEFTC, Broward MPO, Miami-Dade TPO, Palm Tran, SFRTA, TCRPC, Palm Beach County, local municipalities, the School District of Palm Beach County, the freight industry, neighboring MPOs, and community organizations.

Purpose

This task supports the development, maintenance, and implementation of the Long Range Transportation Plan (LRTP), also known as the Metropolitan Transportation Plan (MTP), which establishes a 25-year framework for multimodal transportation investments in Palm Beach County. Activities focus on long-term planning, performance-based decision-making, data development, and coordination with partner agencies to guide future transportation investments.

The LRTP addresses all modes of transportation, including roadways, transit, freight (roadway, rail, seaport, and airport), and non-motorized networks such as bicycle facilities, sidewalks, and shared-use paths. The LRTP is updated every five years. The 2050 LRTP was adopted on December 12, 2024, and this UPWP initiates early work toward development of the 2055 LRTP, which is due in December 2029.

This task also includes ongoing monitoring of federal performance measures and the Congestion Management Process (CMP), as well as development of the Regional Transportation Plan (RTP) led by the Palm Beach MPO.

Previous Work

The MPO updated the LRTP to a 2050 planning horizon and continues to process amendments as needed. The 2050 LRTP update included public engagement, existing conditions analysis, travel demand model updates, goals and objectives development, needs assessment, and preparation of the Cost Feasible and Illustrative project lists.

Federal performance measures and the CMP were incorporated into interactive dashboards to support data-driven decision-making and provide accessible information to committees, stakeholders, and the public.

Activities to Be Performed

Table 7. Task 3 Activities for Fiscal Years 2027 and 2028

| | Activity | Deliverable(s) | Completion Date |
|-----------|--|--|--------------------------------------|
| A | Process amendments to the adopted LRTP, including an annual call for projects. | LRTP Amendments | As Needed |
| B* | Develop and maintain transportation data, travel demand model inputs, and scenario planning tools to support the LRTP. Evaluate automated and machine learning tools for data updates and scenario analysis. | Updated model inputs | As Needed |
| | | Evaluation of automation and machine learning tools | Jun 2027 |
| C* | Develop the 2055 LRTP, including financial forecasts; goals, objectives, and performance measures; project coordination; public engagement; and coordination with MPO committees and partner agencies. <i>Consultant supported efforts:</i> <ul style="list-style-type: none">▪ \$200,000 FY 2027▪ \$308,772 FY 2028 | Financial forecast Performance Measures Needs Plan Cost Feasible Plan LRTP document | Dec 2029 |
| D | Update and maintain systemwide the performance measures dashboard and Congestion Management Process (CMP), and coordinate with FDOT, transit providers, and partners on required target adoption. | Updated performance measures & dashboard | As Needed |
| E | Lead development of the 2055 Regional Transportation Plan (RTP), including coordination with regional partners on goals and objectives, designated networks, financial forecasts, scenario development, and regional priority projects. | 2055 RTP and technical memoranda, as needed | Kickoff: Jan 2028 Adopt: Jun 2030 |

*MPO staff may utilize outside consultants to support the work performed on these activities up to amounts as approved by the Governing Board through a public Request for Proposal (RFP) process. Details regarding all consultant-supported activities will be submitted to FDOT/FHWA for review and approval as RFPs are developed.

Table 8. Task 3 Budget for Fiscal Years 2027 and 2028

| Year 1: FY 2027 | | | |
|---------------------------------|------------------|------------------|------------------|
| Budget Category | FHWA | | FY 2027 Total |
| | PL | SU | |
| Personnel (salary and benefits) | \$83,477 | \$44,949 | \$128,426 |
| Consultants | | | |
| C – Develop & Maintain LRTP | \$100,000 | \$100,000 | \$200,000 |
| Consultants Subtotal | \$100,000 | \$100,000 | \$200,000 |
| FY 2027 Total | \$183,477 | \$144,949 | \$328,426 |
| Year 2: FY 2028 | | | |
| Budget Category | FHWA | | FY 2028 Total |
| | PL | SU | |
| Personnel (salary and benefits) | \$90,155 | \$48,545 | \$138,700 |
| Consultants | | | |
| C – Develop & Maintain LRTP | \$185,891 | \$122,881 | \$308,772 |
| Consultants Subtotal | \$185,891 | \$122,881 | \$308,772 |
| FY 2028 Total | \$276,046 | \$171,426 | \$447,472 |

Task 4. Administer the Agency

Responsible Agency: Palm Beach MPO

Participating Agencies: FHWA, FTA, and FDOT

Purpose

This task supports administration of the federally required continuing, cooperative, and comprehensive (3-C) transportation planning process. Activities ensure the Palm Beach MPO operates in a transparent, efficient, and fiscally responsible manner and provides a fair and impartial setting for effective regional decision-making.

Previous Work

MPO staff performed required administrative activities to support the 3-C planning process, including support for the MPO Governing Board and advisory committees; preparation and updating of required documents; coordination and support for audits; and submission of monthly and quarterly progress reports and reimbursement requests.

Internal operations were strengthened through updates to Procurement Policies, Financial Policies, the Personnel Handbook, Operating Procedures, and the Continuity of Operations Plan (COOP). A Succession Plan was also developed to support organizational continuity and stability of core functions.

The MPO issued Requests for Proposals and awarded contracts for General Planning Services and Annual Financial Statement Preparation and Auditing Services, and executed contract extensions for legal, janitorial, website, and accounting support services. In FY 2025, the MPO implemented a new integrated accounting system and improved its human resources and payroll processing system.

In coordination with FDOT and local agencies, the MPO completed federally required updates to the Planning Area Boundary, Urban Area Boundary, and Roadway Functional Classification following the decennial census. The MPO also executed a Memorandum of Understanding with FDOT to enable reimbursement through Interlocal Agreements for advanced administrative services funding.

Activities to Be Performed

Table 9. Task 4 Activities for Fiscal Years 2027 and 2028

| | Activity | Deliverable(s) | Completion Date |
|----|--|--|------------------------------|
| A* | <p>Maintain certification of the urban transportation planning process, including UPWP administration, grant reimbursement reporting, Strategic Plan updates, and joint federal and state certifications.</p> <p><i>Consultant supported efforts:</i></p> <ul style="list-style-type: none"> ▪ \$20,000 FY 2028 | UPWP progress reports | Monthly & Quarterly |
| | | UPWP amendments and modifications | As needed |
| | | FY 2029–2030 UPWP | May 2028 |
| | | Strategic Plan updates | June 2027, June 2028 |
| | | Joint certifications | June 2027, June 2028 |
| B* | <p>Perform financial management activities, including grant reimbursements, audits, accounting, payroll, contract management, invoice processing, inventory, and financial reporting.</p> <p><i>Consultant supported efforts:</i></p> <ul style="list-style-type: none"> ▪ \$93,000 FY 2027 ▪ \$94,000 FY 2028 | Certified Annual Financial Report | February 2027, February 2028 |
| | | Federal Single Audit | |
| | | FDOT audit(s) | March 2027, March 2028 |
| | | Financial reports | |
| C | Support travel and professional development for MPO staff and Governing Board members. | Grant Reimbursements | Monthly |
| | | Accounting and financial reporting system | Ongoing Service |
| | | Professional development activities and associated costs | As Needed |
| D* | <p>Administer personnel, human resources, operating procedures, and the Continuity of Operations Plan (COOP), including hiring, onboarding, and ongoing personnel support.</p> <p><i>Consultant supported efforts:</i></p> <ul style="list-style-type: none"> ▪ \$10,000 FY 2027 ▪ \$10,000 FY 2028 | Staff hiring and onboarding | |
| | | Personnel support | |
| | | Operating Procedures and COOP Updates | As Needed |
| E* | <p>Provide legal services to support administration of the federal planning process, risk management, and human resources.</p> <p><i>Consultant supported efforts:</i></p> <ul style="list-style-type: none"> ▪ \$75,000 FY 2027 ▪ \$80,000 FY 2028 | Legal reviews | Monthly |
| | | Legal defense documents | As Needed |
| | | HR legal support | As Needed |
| F | Maintain supplies, software, and tools to support agency operations and planning activities, including public involvement, project management, performance measures, GIS, and data publishing. | Planning and operations software | Ongoing |
| G* | Provide information technology services and website maintenance. | IT and website services | Ongoing |

| | Activity | Deliverable(s) | Completion Date |
|----|---|-------------------------------------|---------------------|
| | <ul style="list-style-type: none">▪ <i>\$41,000 FY 2027</i>▪ <i>\$44,200 FY 2028</i> | | |
| H* | Procure facilities, equipment, supplies, and services necessary for ongoing operations, including rent, utilities, communications, insurance, and office maintenance. | Facilities and operational services | Monthly / As Needed |

Table 10. Task 4 Budget for Fiscal Years 2027 and 2028

| Year 1: FY 2027 | | | |
|-----------------------------------|--------------------|------------------|--------------------|
| Budget Category | FHWA | | FY 2027 Total |
| | PL | SU | |
| Personnel (salary and benefits) | \$518,846 | \$279,379 | \$798,225 |
| Consultants | | | |
| A – UPWP, Strategic Plan | | | |
| B – Accounting/Payroll/Audit | \$51,150 | \$41,850 | \$93,000 |
| D – Administrative support | \$5,000 | \$5,000 | \$10,000 |
| E – Legal and Human Resources | \$41,250 | \$33,750 | \$75,000 |
| G – IT & Web Maintenance Services | \$22,550 | \$18,450 | \$41,000 |
| Consultants Subtotal | \$119,950 | \$99,050 | \$219,000 |
| Travel* | \$36,300 | \$29,700 | \$66,000 |
| Direct Expenses | | | |
| Facilities | \$257,291 | \$110,268 | \$367,559 |
| Graphics and Legal Advertising | \$17,050 | \$13,950 | \$31,000 |
| Administrative Services and Fees | \$15,750 | \$6,750 | \$22,500 |
| Direct Expenses Subtotal | \$290,091 | \$130,968 | \$421,059 |
| Supplies** | \$102,704 | \$44,016 | \$146,720 |
| Equipment** | \$29,908 | \$12,818 | \$42,726 |
| FY 2027 Total | \$1,097,799 | \$595,931 | \$1,693,730 |
| Year 2: FY 2028 | | | |
| Budget Category | FHWA | | FY 2028 Total |
| | PL | SU | |
| Personnel (salary and benefits) | \$560,354 | \$301,729 | \$862,083 |
| Consultants | | | |
| A – UPWP, Strategic Plan | \$8,000 | \$12,000 | \$20,000 |
| B – Accounting/Payroll/Audit | \$51,700 | \$42,300 | \$94,000 |
| D – Administrative support | \$4,100 | \$5,900 | \$10,000 |
| E – Legal and Human Resources | \$44,000 | \$36,000 | \$80,000 |
| G – IT & Web Maintenance Services | \$24,310 | \$19,890 | \$44,200 |
| Consultants Subtotal | \$132,110 | \$116,090 | \$248,200 |
| Travel* | \$39,270 | \$32,130 | \$71,400 |
| Direct Expenses | | | |
| Facilities | \$277,874 | \$119,089 | \$396,963 |
| Graphics and Legal Advertising | \$17,600 | \$14,400 | \$32,000 |
| Administrative Services | \$16,590 | \$7,110 | \$23,700 |
| Direct Expenses Subtotal | \$312,064 | \$140,599 | \$452,663 |
| Supplies & Software** | \$110,920 | \$47,537 | \$158,457 |
| Equipment & Improvements** | \$30,468 | \$13,058 | \$43,526 |
| FY 2028 Total | \$1,185,186 | \$651,143 | \$1,836,329 |

*Palm Beach MPO understands that any atypical travel (traveling outside of the United States, or travel in the United States that includes peer exchange and facility or system tours) will be submitted to FDOT and FHWA for approval.

**Palm Beach MPO understands that supply purchases over \$1,000 and individual equipment purchases over \$5,000 will be submitted to FHWA for review and approval.

Task 5. Regional Coordination

Purpose

This task supports regional transportation planning coordination and shared funding responsibilities among Southeast Florida partners. Activities include administration of the Southeast Florida Transportation Council (SEFTC), development of the Regional Transportation Plan (RTP), and maintenance and advancement of the Southeast Regional Planning Model (SERPM) to forecast regional travel demand. The Task 5 budget identifies funding commitments by each partner and the agency responsible for administering each activity.

Previous Work

SEFTC collaborated to maintain and update the Southeast Regional Planning Model (SERPM), a scenario-based travel demand model used to support regional and local transportation planning across Southeast Florida. SERPM is updated every five years. During this period, MPO staff worked with regional partners to implement SERPM Version 9.

SEFTC also adopted the 2050 Regional Transportation Plan (RTP), which identifies long-term transportation investment needs, evaluates future development and investment scenarios, and advances a shared regional vision.

Initial coordination began on the development of the 2055 RTP. Beginning in January 2028 (the second half of FY 2028), the Palm Beach MPO will lead SEFTC administration and development of the 2055 RTP.

Memorandums of Understanding (MOUs) were initiated among the Miami-Dade TPO, Broward MPO, Palm Beach MPO, and FDOT Districts Four and Six to support continued SERPM development and initiation of the 2055 RTP. These MOUs address SERPM maintenance and training, development of SERPM Version 10, and preparation of the 2055 RTP.

Activities to Be Performed

Table 11. Task 5 Activities for Fiscal Years 2027 and 2028

| Activities | Scope | Deliverable(s) | Completion Date |
|------------|---|--|--|
| A | <i>Lead: FDOT District 4</i> Provide administrative and technical support for SERPM maintenance, training, documentation, and model usability, including support for regional and local planning efforts. | SERPM training workshops | Annually/As Requested |
| | | Performance measures report on modeling modules | June 2028 |
| B | <i>Lead: FDOT District 4</i> Develop SERPM Version 10, covering the Miami Urbanized Area, including Palm Beach, Broward, and Miami-Dade Counties, which accurately reflects the travel demand patterns and markets for regional transit and highway projects, and make the model available to support the 2055 LRTP plan and 2055 RTP updates. <i>Palm Beach MPO transfer to FDOT District 4:</i> ▪ \$65,000 FY 2027 ▪ FPN No: 448678-5 | Model estimate and design report Data collection and development report Model calibration, validation, and sensitivity testing plan SERPM networks, user guide, scripts, and program code | June 2028 |
| C* | <i>Lead: Palm Beach MPO</i> Provide administrative and technical support to develop the 2055 RTP in coordination with Broward and Miami-Dade MPOs, including goals and objectives, regional networks, financial forecasts, scenario development, and regional priority projects. <i>Transfer from Broward & Miami-Dade MPOs:</i> FPN No: XXXXXX-X-XX-XX for FY 2028 <i>Consultant Supported Efforts:</i> ▪ \$500,000 FY 2027 | 2055 RTP and technical memoranda, as needed | Kickoff: Jan 2028 Adoption: June 2030 |

*MPO staff may utilize outside consultants to support these activities as approved by the Governing Board through a public Request for Proposal (RFP) process. Consultant-supported activities will be submitted to FDOT/FHWA for review and approval as RFPs are developed.

Financial participation by the MPO and partner agencies is shown below, including the lead agency, funding sources, and amounts by fiscal year for each of the shared regional tasks.

Table 12. Task 5 Budget for Fiscal Years 2027 and 2028

| Year 1: FY 2027 | | | | | |
|--|-------------|------------------|------------------|----------------------|------------------|
| Budget Category | FHWA | | State | FY 2027 Total | |
| | PL | SU | | Consultants | |
| SERPM 10 Development | | | | | |
| Transfer to: FDOT D4 (Lead Agency) | | | | \$125,000 | \$125,000 |
| Transfer from: FDOT D6 | | | \$125,000 | | \$125,000 |
| Transfer from: Palm Beach MPO* | | \$65,000 | | | \$65,000 |
| Transfer from: Broward MPO | | \$85,000 | | | \$85,000 |
| Transfer from: Miami-Dade TPO | | \$100,000 | | | \$100,000 |
| FY 2027 Total | \$0 | \$250,000 | \$250,000 | | \$500,000 |
| Year 2: FY 2028 | | | | | |
| Budget Category | FHWA | | State | FY 2028 Total | |
| | PL | SU | | Consultants | |
| RTP 2055 Development** | | | | | |
| Transfer to: Palm Beach MPO (Lead Agency) | | \$166,668 | | | \$166,668 |
| Transfer from: Broward MPO | | \$166,666 | | | \$166,666 |
| Transfer from: Miami-Dade TPO | | \$166,666 | | | \$166,666 |
| FY 2028 Total | \$0 | \$500,000 | | | \$500,000 |

* Funding transferred under Financial Management number 448678-5.

** Funding transferred under a separate Financial Management number.

Task 6. Agency Expenditures with Local Funds

Purpose

This task authorizes the use of local funds to support discretionary activities that strengthen MPO leadership, public engagement, staff development, and long-term financial stability.

Activities to Be Performed

- **Maximize Agency Effectiveness** – Activities that support MPO leadership engagement, coordination, and informed decision-making, including peer exchanges, board education, coordination efforts, and related travel or professional services.
- **Improve Public Engagement** – Outreach and engagement efforts, including promotional materials, meeting support items, and targeted initiatives aligned with the MPO's mission and vision.
- **Enhance Staff Performance** – Professional development activities, including professional memberships, certifications, licensing dues, and team-building activities.
- **Balance to MPO Reserve (Local Fund)** – Allocation of remaining funds to the MPO's local reserve account to support long-term financial stability.

Table 13. Task 6 Activities for Fiscal Years 2027 and 2028

| | Activity | Completion Date |
|---|--|-----------------|
| A | <i>Maximize Agency Effectiveness:</i> Leadership engagement, coordination, peer exchanges, board education, and related professional services | As Needed |
| B | <i>Improve Public Engagement:</i> Outreach materials, meeting support items, and engagement activities | As Needed |
| C | <i>Enhance Staff Performance:</i> Professional development activities, including memberships, certifications, licensing dues, and team-building. | As Needed |
| D | Balance to MPO Local Reserves Fund | As Needed |

Table 14. Task 6 Budget for Fiscal Years 2027 and 2028

| Year 1: FY 2027 | | |
|-------------------------------|------------------|----------------------|
| Budget Category | Local | FY 2027 Total |
| Maximize Agency Effectiveness | \$55,000 | \$55,000 |
| Improve Public Engagement | \$47,000 | \$47,000 |
| Enhance Staff Performance | \$25,000 | \$25,000 |
| Balance to MPO Reserve Fund | \$30,707 | \$30,707 |
| FY 2027 Total | \$157,707 | \$157,707 |

| Year 2: FY 2028 | | |
|-------------------------------|------------------|----------------------|
| Budget Category | Local | FY 2028 Total |
| Maximize Agency Effectiveness | \$55,000 | \$55,000 |
| Improve Public Engagement | \$50,000 | \$50,000 |
| Enhance Staff Performance | \$25,000 | \$25,000 |
| Balance to MPO Reserve Fund | \$30,861 | \$30,861 |
| FY 2028 Total | \$160,861 | \$160,861 |

APPENDIX A

Acronyms

| Acronym | Definition |
|--------------|---|
| ADA | Americans with Disabilities Act |
| CAC | Citizen's Advisory Committee |
| CMP | Congestion Management Process |
| COOP | Continuity of Operations Plan |
| CPG | Consolidated Planning Grant |
| CTC | Community Transportation Coordinator |
| CTD | Commission on Transportation Disadvantaged |
| DBE | Disadvantaged Business Enterprise |
| ERC | Electronic Review Comments |
| ETDM | Efficient Transportation Decision Making |
| FAST | Fixing America's Surface Transportation |
| FAU | Florida Atlantic University |
| FDEP | Florida Department of Environmental Protection |
| FDOT | Florida Department of Transportation |
| FEC | Florida East Coast |
| FHWA | Federal Highway Administration |
| FTA | Federal Transit Administration |
| FY | Fiscal Year |
| GIS | Geographic Information System |
| LCB | Local Coordinating Board |
| LOPP | List of Priority Projects |
| LRTP | Long Range Transportation Plan |
| MOU | Memorandum of Understanding |
| MPO | Metropolitan Planning Organization |
| MPOAC | Metropolitan Planning Organization Advisory Council |
| PBAU | Palm Beach Atlantic University |
| PBC | Palm Beach County |
| PBCHD | Palm Beach County Health Department |
| PBSC | Palm Beach State College |
| PL | Metropolitan Planning |
| PM | Performance Measures |

| Acronym | Definition |
|--------------|---|
| PPP | Public Participation Plan |
| RTP | Regional Transportation Plan |
| SEFTC | Southeast Florida Transportation Council |
| SERPM | Southeast Florida Regional Planning Model |
| SFRPC | South Florida Regional Planning Council |
| SFRTA | South Florida Regional Transportation Authority |
| STBG | Surface Transportation Block Grant (SU) |
| TAC | Technical Advisory Committee |
| TCRPC | Treasure Coast Regional Planning Council |
| TD | Transportation Disadvantaged |
| TDP | Transit Development Plan |
| TDSP | Transportation Disadvantaged Service Plan |
| TIP | Transportation Improvement Program |
| TMA | Transportation Management Area |
| TPO | Transportation Planning Organization |
| TRIP | Transportation Regional Incentive Program |
| UPWP | Unified Planning Work Program |
| UZA | Urbanized Area |
| VZAC | Vision Zero Advisory Committee |

APPENDIX B

Resolution Adopting the FYs 2027 and 2028 UPWP

APPENDIX C

Budget Summary

Agency Participation

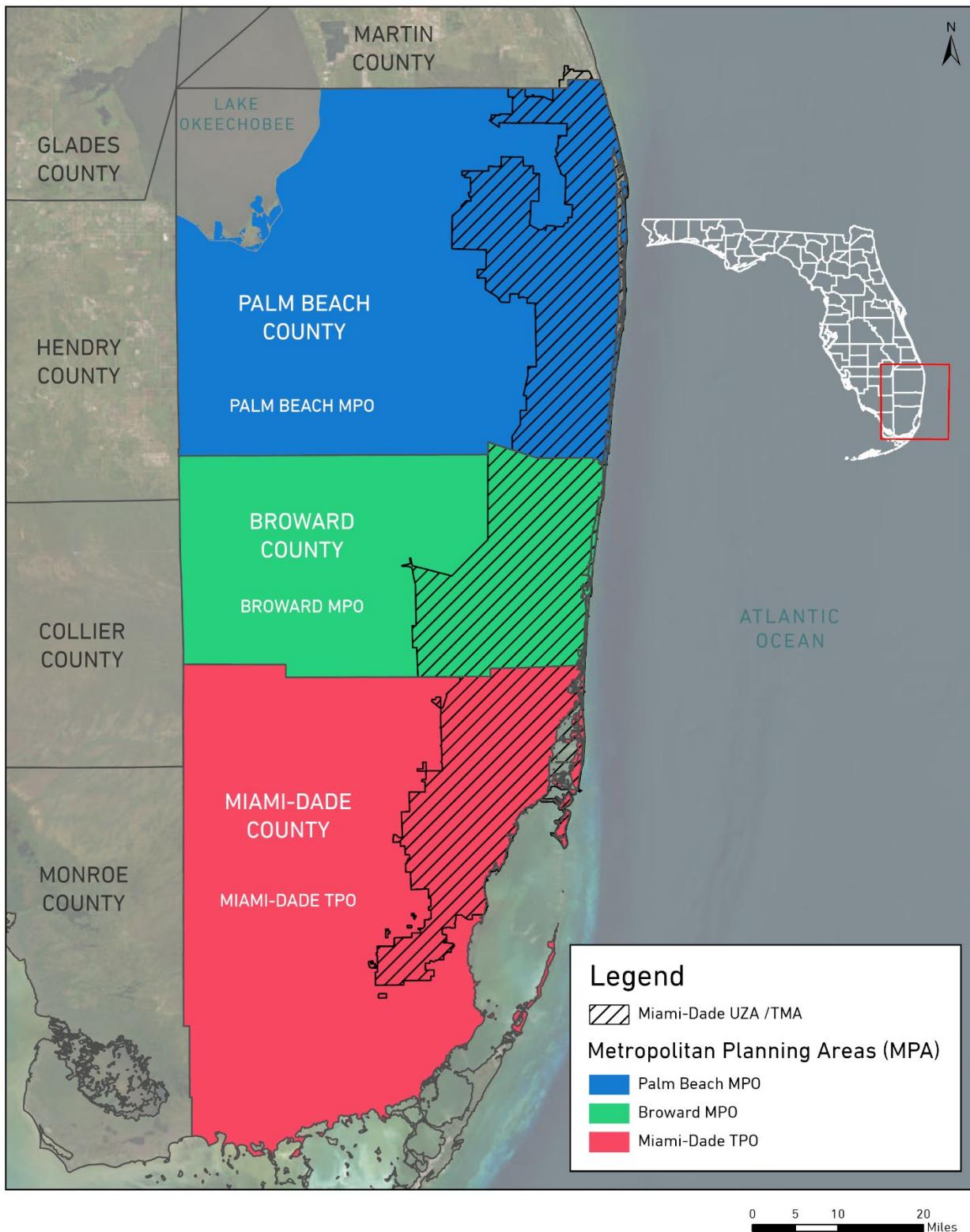
| Funding Source | CTD | | | FHWA | | Local | | |
|--|------------------|------------------|---------------------|---------------------|-------------------|-------------------|------------|------|
| | Contract | | | | | | | |
| | Fiscal Year | | 2027 | 2028 | 2027 | 2028 | 2027 | 2028 |
| | Total Budget | \$ 58,875 | \$ 60,053 | \$ 4,307,605 | \$ 4,307,605 | \$ 157,707 | \$ 160,861 | |
| Task 1 Engage and Collaborate | | | | | | | | |
| Personnel (salary and benefits) | \$ - | \$ - | \$ 598,494 | \$ 646,374 | \$ - | \$ - | \$ - | |
| Consultant | \$ - | \$ - | \$ 95,000 | \$ 120,000 | \$ - | \$ - | \$ - | |
| Sub Total | \$ - | \$ - | \$ 693,494 | \$ 766,374 | \$ - | \$ - | \$ - | |
| Task 2 Short Range Planning | | | | | | | | |
| Personnel (salary and benefits) | \$ 58,875 | \$ 60,053 | \$ 478,917 | \$ 520,762 | \$ - | \$ - | \$ - | |
| Consultant | \$ - | \$ - | \$ 1,048,038 | \$ 570,000 | \$ - | \$ - | \$ - | |
| Sub Total | \$ 58,875 | \$ 60,053 | \$ 1,526,955 | \$ 1,090,762 | \$ - | \$ - | \$ - | |
| Task 3 Long Range Planning | | | | | | | | |
| Personnel (salary and benefits) | \$ - | \$ - | \$ 128,426 | \$ 138,700 | \$ - | \$ - | \$ - | |
| Consultant | \$ - | \$ - | \$ 200,000 | \$ 308,772 | \$ - | \$ - | \$ - | |
| Sub Total | \$ - | \$ - | \$ 328,426 | \$ 447,472 | \$ - | \$ - | \$ - | |
| Task 4 Administer the Agency | | | | | | | | |
| Personnel (salary and benefits) | \$ - | \$ - | \$ 798,225 | \$ 862,083 | \$ - | \$ - | \$ - | |
| Consultant | \$ - | \$ - | \$ 219,000 | \$ 248,200 | \$ - | \$ - | \$ - | |
| Travel | \$ - | \$ - | \$ 66,000 | \$ 71,400 | \$ - | \$ - | \$ - | |
| Direct Expenses | \$ - | \$ - | \$ 421,059 | \$ 452,663 | \$ - | \$ - | \$ - | |
| Supplies | \$ - | \$ - | \$ 146,720 | \$ 158,457 | \$ - | \$ - | \$ - | |
| Equipment | \$ - | \$ - | \$ 42,726 | \$ 43,526 | \$ - | \$ - | \$ - | |
| Sub Total | \$ - | \$ - | \$ 1,693,730 | \$ 1,836,329 | \$ - | \$ - | \$ - | |
| Task 6 Agency Expenditures with Local Funds | | | | | | | | |
| Maximize Agency Effectiveness | \$ - | \$ - | \$ - | \$ - | \$ 55,000 | \$ 55,000 | | |
| Improve Public Engagement | \$ - | \$ - | \$ - | \$ - | \$ 47,000 | \$ 50,000 | | |
| Enhance Staff Performance | \$ - | \$ - | \$ - | \$ - | \$ 25,000 | \$ 25,000 | | |
| Balance to MPO Local Reserves Fund | \$ - | \$ - | \$ - | \$ - | \$ 30,707 | \$ 30,861 | | |
| Sub Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 157,707 | \$ 160,861 | |
| 5 Regional Coordination | | | | | | | | |
| Consultant | \$ - | \$ - | \$ 65,000 | \$ 166,668 | \$ - | \$ - | \$ - | |
| Sub Total | \$ - | \$ - | \$ 65,000 | \$ 166,668 | \$ - | \$ - | \$ - | |
| Sub-Total (less the de-obligated funds) | \$ - | \$ 118,928 | \$ - | \$ 8,615,210 | \$ - | \$ 318,568 | | |
| Total De-ob. Funds (PL) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| Total De-ob. (Other Source) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | |
| TOTAL PROGRAMMED | \$ 58,875 | \$ 60,053 | \$ 4,307,605 | \$ 4,307,605 | \$ 157,707 | \$ 160,861 | | |

Notes: Includes funding for annual employee salary adjustments of up to a combined 6 percent based on Cost-of-Living Adjustments (COLA) and/or performance, with COLA tied to Consumer Price Index (CPI) data published by the U.S. Department of Labor, Bureau of Labor Statistics. For budgeting purposes, employee salary adjustments are assumed at up to a combined 6 percent per fiscal year based on COLA and/or performance throughout the FY 2027–2028 UPWP period. Salary projections also include an additional 2 percent allowance per fiscal year to address staffing transitions or position changes.

APPENDIX D

Urbanized Areas and MPO Boundaries

URBANIZED AREAS AND MPO BOUNDARIES



APPENDIX E

FDOT D4 Planning Activities FY 27 to FY 28

The following is a list of FDOT Planning Activities:

- Strategic Intermodal System (SIS) Planning
- Interchange Reviews
- State Highway System Corridor Studies
- Systems Planning and Reviews
- Freight Planning and Reviews
- Travel Demand Model Development
- Travel Demand Model Maintenance & Support
- Federal Functional Classification (including Urban Boundary Updates)
- Traffic Characteristic Inventory Program
- Roadway Characteristics Inventory
- GIS Application Development and System Maintenance
- Promoting and Coordinating Safety for all Modes of Transportation, including Bicycle and Pedestrian
- Transportation Alternatives Program Development
- Complete Streets Studies
- Modal Development and Technical Support
- Commuter Services
- ETDM/Community Impact Assessment
- Growth Management Impact Reviews
- Annual Traffic Count Program
- Resiliency
- Land use (Consistency throughout state, county, and local municipalities)
- Transportation System Management and Operation (TSM&O)

FDOT District Four will undertake Planning Activities consistent with the following goals (in no particular order):

The Seven goals of the Florida Transportation Plan (FTP), which include:

- Safety & Security
- Infrastructure
- Mobility
- Choices
- Economy
- Community
- Environment

The FDOT Secretary's list of the "vital few" agency emphasis areas include:

- Safety
- Workforce Management
- Technology
- Communities

- Resiliency
- Robust Supply Chain

Please note that FDOT has elected not to identify deliverables, completion dates, funding sources, or amounts for their planning activities. Instead, FDOT noted that the list is representative of (but shall not constrain) the typical planning activities that are performed by FDOT District 4 on either a continuous basis or intermittently as needed, using State and Federal funds authorized for Planning purposes. Finally, FDOT states their activities may be undertaken at any time during the two-year UPWP cycle at the discretion of District 4 based on identified needs.

APPENDIX F

Palm Tran FTA Planning Activities FY 27 to 28

Palm Tran Planning Activities FY 2027 – 2028

- Mobility on Demand Zone Implementation
- Existing Service Efficiency Assessments
- Bus Shelters and Amenities Placement and Analysis
- Bus Stop Consolidation
- Transportation Network Company Future Zone Recommendation
- Transit Signal Priority Implementation



PALM BEACH

Metropolitan Planning Organization



PalmBeachMPO.org/UPWP



Summary Points of the December 11, 2025 Governing Board Meeting

PDFs of the agenda, backup materials, and presentations, as well as audio and video recordings, are available at PalmBeachMPO.org/Board.

Approved Minutes – The Board approved its meeting minutes for October 30, 2025.

Approved Technical Advisory (TAC) Appointments – The Board approved the appointment of Jeffrey Gagnon, Palm Beach County Planning Department Alternate.

Public Participation Plan Update – The Board approved a resolution for administrative updates to the Public Participation Plan.

Elected 2026 MPO Officers – The Board elected Council Member Drucker as Chair, Mayor Napolone as Vice Chair, and Commissioner Flores, Commissioner Fox, and Commissioner Woodward as the MPO at-large Executive Committee Members for the 2026 Calendar Year.

Adopted Amendment #2 to the 2026-2030 Transportation Improvement program (TIP) – The Board adopted the second amendment to the TIP which includes two new projects, and revisions to three existing projects.

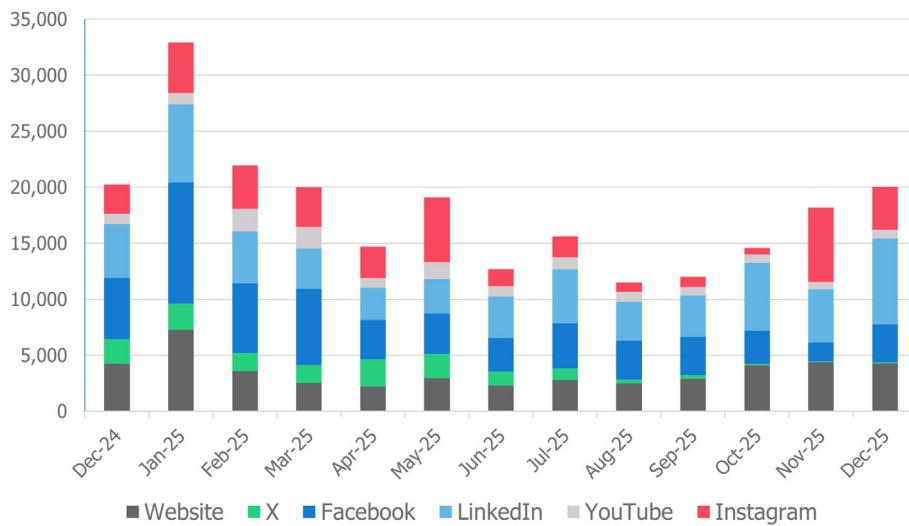
South Florida Regional Transportation Authority (SFRTA) Transit Development Plan – SFRTA presented an update to their 10-year Transit Development Plan.

Public Involvement Activity Report 4.B

December 2025

Palm Beach MPO Social Media Analytics

Social Media Reach

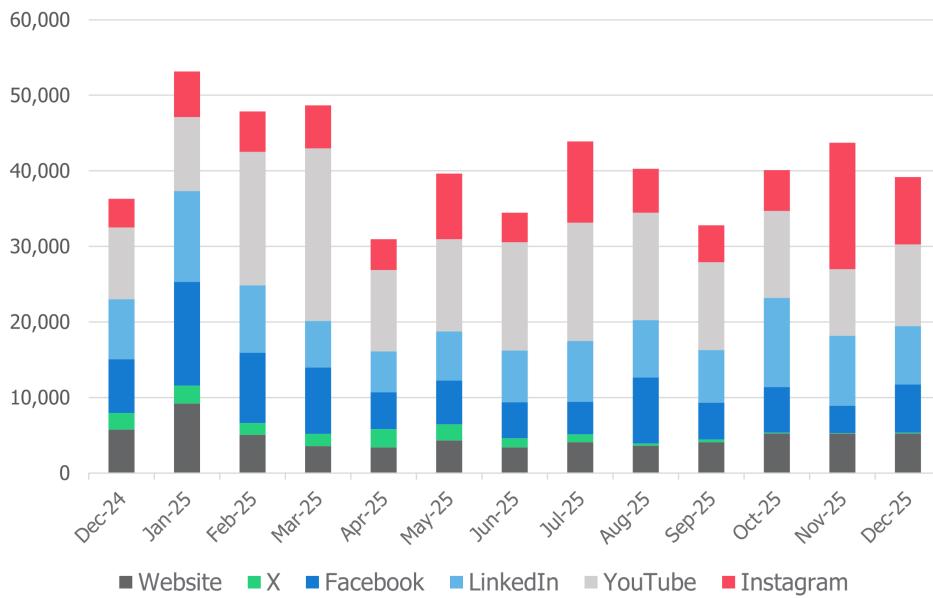


December Events

The Palm Beach MPO hosted a mobile walking tour of downtown West Palm Beach in collaboration with the West Palm Beach Downtown Development Authority (DDA) to showcase ongoing placemaking efforts, redevelopment initiatives, and MPO projects.



Social Media Impressions



The Palm Beach MPO Board members, staff, and partner agency representatives traveled to Orlando to visit Beep headquarters and learn about the company's latest autonomous vehicle technologies.



MPO Executive Director Valerie Neilson delivered a presentation on the MPO transportation planning system alongside Board Member Deputy Mayor Fran Nachlas to 1000 Friends of Florida, with more than 640 participants in attendance.

Project Scheduling Report – February 2026

Phases occurring within the next 90 days

Palm Beach MPO & FDOT District 4

The purpose of this report is to ensure stakeholders are aware of upcoming activities for each project to allow for increased input. The MPO has consolidated the FDOT report to focus on MPO priorities and scheduling activities that are occurring within the next 90 days. The full list of scheduling activities is described below.

| Scheduled Activity | Description |
|---|---|
| Multimodal Scoping Checklist (MMSC) | FDOT's Office of Modal Development (OMD) notifies impacted agencies to enter comments about the project scope. The local agency can confirm or discuss context class, minor comments about multimodal features. |
| Resolution from Agency (for Off-System Projects Only) | If an off-system project is administered by FDOT, the local agency's governing board must pass a resolution endorsing FDOT's delivery of the project. |
| Review of Scope with Agency | Meet with local agency to review and confirm scope prior to FDOT advertising for consultant acquisition. |
| Execution Date (Design) | FDOT Design starts. |
| Project Kickoff Meeting | FDOT Design Team coordinates with local agency. Contact the FDOT project manager for date/time/location of the meeting. |
| Initial Field Review | Field Review meeting. Typically occurs at the project site. |
| Initial Engineering | 30% plans to reviewers. Stakeholders provide review and feedback on the approved Typical Section. |
| Public Information Workshop | Tentative date to conduct a public information workshop. Date may differ than final workshop date. |
| Constructability Plans | 60% plans to reviewers. At this time most of the Design is complete, no scope discussion, review focuses on items to be constructed, their construction impacts, and materials to be used. |
| Plans Specification and Estimates (PSE) Meeting | FDOT PM arranges field review with all reviewers to evaluate the final engineering plans with respect to actual field conditions. |
| Biddability Plans to Reviewers | 90% plans. At this time, Design is complete. Verifying quantities and pay items. |
| Production | 100% plans. Plans are complete. |
| Local Agency Program (LAP) Commitment | Agency and FDOT commits the project funds and budget to the Legislature and the Governor's office. |
| Letting | Bids are opened and the apparent low bid contract is determined. Construction typically begins 4 to 6 months after letting. |
| Construction Notice to Proceed (NTP) | Construction starts. Construction dates for FDOT administered projects can be found through the FDOT Operations Center. |

For more information on a project, please contact the FDOT District 4 office at 954.486.1400 and ask to be transferred to the FDOT Project Manager for the specific project. For the FDOT copy of the report with the full project schedule, contact Martha Morales at Martha.Morales@dot.state.fl.us or 954.777.4208.

Please note, the dates shown in this report are a snapshot and dates can change frequently. Updated reports are requested monthly from FDOT.

| FM # | Location | Type of Work | Lead Agency | Phase Milestone | Date |
|--|---|--------------------------------|-------------------|-------------------------|-----------|
| SIS Capacity | | | | | |
| 4353842 | I-95 AT LINTON BLVD | Interchange Justifica/Modifica | FDOT | Constructability Plans | 2/27/2026 |
| 4512241 | SR-80/SOUTHERN BLVD AT JOG RD INTERSECTION IMPROVEMENTS | Add Left Turn Lane(s) | FDOT | PSE Meeting | 3/2/2026 |
| 4132601 | I-95 AT PALM BEACH LAKES BLVD | Interchange Justifica/Modifica | FDOT | Constructability Plans | 4/2/2026 |
| 4475471 | I-95 AT FOREST HILL BLVD/SR-882 | Safety Project | FDOT | Production | 4/6/2026 |
| 4512241 | SR-80/SOUTHERN BLVD AT JOG RD INTERSECTION IMPROVEMENTS | Add Left Turn Lane(s) | FDOT | Biddability | 4/7/2026 |
| Major Projects | | | | | |
| 4480731 | SIGNAL UPGRADES - VARIOUS LOCATIONS IN NORTHERN PALM BEACH | Traffic Signals | FDOT | Agency Scope Review | 2/16/2026 |
| 4383866 | US-1/SR-5 FROM 25TH ST TO 45TH ST | Traffic Ops Improvement | FDOT | Constructability Plans | 2/19/2026 |
| 4481071 | SIGNAL IMPROVEMENTS - VARIOUS LOCATIONS | Traffic Signals | FDOT | Agency Scope Review | 2/23/2026 |
| 4535581 | SR-80 FROM SR-15 TO CR-880 | Guardrail | FDOT | Biddability | 3/5/2026 |
| 4480641 | SIGNAL UPGRADES - VARIOUS LOCATIONS IN BOCA RATON | Traffic Signals | FDOT | Execution Date (Design) | 3/13/2026 |
| 4479441 | SIGNAL UPGRADES AT VARIOUS LOCATIONS | Traffic Signals | FDOT | Execution Date (Design) | 3/13/2026 |
| 4383865 | US-1/SR-5 FROM CAMINO REAL TO NE 8TH ST/MIZNER BLVD | Bike Lane/Sidewalk | FDOT | Letting | 3/25/2026 |
| 4515792 | SIGNAL UPGRADES AT VARIOUS LOCATIONS IN PALM BEACH COUNTY | Traffic Signals | FDOT | Letting | 3/25/2026 |
| 4481351 | US-1/SR-5 - VARIOUS LOCATIONS | Traffic Signals | FDOT | Initial Field Review | 4/1/2026 |
| 4479441 | SIGNAL UPGRADES AT VARIOUS LOCATIONS | Traffic Signals | FDOT | Kickoff Meeting | 4/6/2026 |
| 4481351 | US-1/SR-5 - VARIOUS LOCATIONS | Traffic Signals | FDOT | Agency Scope Review | 4/6/2026 |
| 4480641 | SIGNAL UPGRADES - VARIOUS LOCATIONS IN BOCA RATON | Traffic Signals | FDOT | Kickoff Meeting | 4/9/2026 |
| Local Initiatives Program | | | | | |
| 4498471 | PROSPERITY FARMS FR 800 FT N OF NORTHLAKE BLVD TO DONALD ROSS RD | Bike Lane/Sidewalk | Palm Beach County | LAP Commitment | 3/6/2026 |
| 4483541 | SOUTH EAST COAST ST AND SOUTH H ST | Bike Lane/Sidewalk | Lake Worth Beach | Production | 4/6/2026 |
| 4460901 | 25TH ST FROM NORTH AUSTRALIAN AVE TO BROADWAY AVE | Bike Lane/Sidewalk | West Palm Beach | Production | 4/6/2026 |
| Transportation Alternatives Program | | | | | |
| 4549511 | E CAMINO REAL RD FROM DIXIE HWY TO FEDERAL HWY | Bike Path/Trail | Boca Raton | Kickoff Meeting | 1/29/2026 |
| 4548771 | NW 2ND AVE FROM CLINT MOORE RD/JEFFREY ST TO HIDDEN VALLEY BLVD | Bike Path/Trail | Boca Raton | Kickoff Meeting | 1/29/2026 |
| 4508621 | 49TH ST FROM GREENWOOD AVE TO NORTH FLAGLER DR | Sidewalk | West Palm Beach | LAP Commitment | 2/6/2026 |
| 4507841 | SW 18TH ST FROM MILITARY TRAIL TO ADDISON AVE | Sidewalk | Boca Raton | LAP Commitment | 3/6/2026 |
| 4548781 | PALM ST FROM LAKE AVE TO DIXIE HWY/US-1 | Sidewalk | West Palm Beach | Kickoff Meeting | 3/25/2026 |
| Other Federal & State Funded Projects | | | | | |
| 4506771 | SR5/US1 FROM N OF SILVER BEACH RD TO S OF PALMETTO DR | Landscaping | FDOT | Initial Field Review | 1/30/2026 |
| 4549731 | WEST PALM BEACH CAROLINE ST PEDESTRIAN BRIDGE ACCESS | Programmed | West Palm Beach | Production | 2/2/2026 |
| 4484391 | BEELINE HWY/SR-710 FROM W OF PARK COMMERCE BLVD TO E OF AVIATION BLVD | Resurfacing | FDOT | Biddability | 2/6/2026 |
| 4475731 | BOYNTON BEACH BLVD/SR-804 FROM EAST OF I-95 TO US-1/SR-5 | Landscaping | FDOT | Biddability | 2/20/2026 |

| FM # | Location | Type of Work | Lead Agency | Phase Milestone | Date |
|---------------------------|--|--------------------------------|-----------------|--------------------------------------|-----------|
| 4475451 | OKEECHOBEE BLVD/SR-704 FROM EAST OF MILITARY TRAIL TO I-95 | Lighting | FDOT | Letting | 2/25/2026 |
| 4510851 | FOREST HILL BLVD/SR-882 AT HAVERHILL RD | Intersection Improvement | FDOT | Letting | 2/25/2026 |
| 4510841 | OKEECHOBEE BLVD/SR-704 AT SR-809/ MILITARY TR | Intersection Improvement | FDOT | Letting | 2/25/2026 |
| 4506791 | I-95/SR-9 & OKEECHOBEE BLVD/SR-704 | Landscaping | FDOT | Initial Field Review | 2/26/2026 |
| 4549731 | WEST PALM BEACH CAROLINE ST PEDESTRIAN BRIDGE ACCESS | Programmed | West Palm Beach | LAP Commitment | 3/6/2026 |
| 4506771 | SR5/US1 FROM N OF SILVER BEACH RD TO S OF PALMETTO DR | Landscaping | FDOT | Constructability Plans | 3/17/2026 |
| 4493471 | CONGRESS AVE/SR-807 AT 10TH AVE NORTH | Traffic Signal Update | FDOT | Constructability Plans | 4/3/2026 |
| 4506791 | I-95/SR-9 & OKEECHOBEE BLVD/SR-704 | Landscaping | FDOT | Constructability Plans | 4/13/2026 |
| 4531441 | SYSTEMATIC RAMP SAFETY ANALYSIS- I-95 RAMPS; PALM BEACH COUNTY | Skid Hazard Overlay | FDOT | Constructability Plans | 4/17/2026 |
| 4544401 | NORTHLAKE BLVD - OLD DIXIE HWY AND 10TH STREET | Traffic Control Devices/System | FDOT | PSE Meeting | 4/20/2026 |
| O&M - Roadways | | | | | |
| 4498101 | SR-802/LAKE WORTH RD FR EVERETT COURT TO EAST OF ERIE ST | Resurfacing | FDOT | Biddability | 2/6/2026 |
| 4553871 | CONNORS HWY/SR 700 NORTH OF 1ST STREET TO WEST OF SR-80 | Road/Slope Protection | FDOT | Letting | 2/6/2026 |
| 4498341 | SR-717/E CANAL ST FROM SR-80 TO SE AVE E | Resurfacing | FDOT | Public Information Workshop | 2/10/2026 |
| 4498341 | SR-717/E CANAL ST FROM SR-80 TO SE AVE E | Resurfacing | FDOT | PSE Meeting | 2/17/2026 |
| 4498341 | SR-717/E CANAL ST FROM SR-80 TO SE AVE E | Resurfacing | FDOT | Biddability | 3/5/2026 |
| 4363404 | PALM BEACH COUNTY PUSH BUTTON CONTRACT TRAFFIC OPS (ROADWAY) | Miscellaneous Construction | FDOT | Letting | 4/3/2026 |
| 4438672 | ALT A1A//SR-811 OVER LOXAHATCHEE RIVER BRIDGE 930339 | Bridge-Repair/Rehabilitation | FDOT | Letting | 4/3/2026 |
| 4498141 | ROYAL PALM WAY/SR-704 FROM 4 ARTS PLAZA TO S COUNTY RD | Resurfacing | FDOT | Public Information Workshop | 4/6/2026 |
| 4463731 | FOREST HILL BLVD/SR-882 FR E OF LAKE CLARKE DR TO US-1/DIXIE HWY | Resurfacing | FDOT | Production | 4/6/2026 |
| 4498141 | ROYAL PALM WAY/SR-704 FROM 4 ARTS PLAZA TO S COUNTY RD | Resurfacing | FDOT | PSE Meeting | 4/13/2026 |
| 4553871 | CONNORS HWY/SR 700 NORTH OF 1ST STREET TO WEST OF SR-80 | Road/Slope Protection | FDOT | Construction Notice to Proceed (NTP) | 4/21/2026 |